



BUILDING DIVISION

MECHANICAL PERMIT APPLICATION

Public Services Department
408 N. Spokane St. – Post Falls, ID 83854
Phone: (208)773-8708 Fax: (208)777-8378
www.postfallsidaho.org

TYPE OR PRINT CLEARLY USING BLACK OR BLUE INK ONLY

Fill out all sections as fully as applicable in order to expedite the approval process.
A separate building permit application is required for each structure including for each town house.

PROPERTY INFORMATION

PROJECT ADDRESS: _____ SUITE/ UNIT #: _____
PROPERTY OWNER: _____ PHONE #: _____
ADDRESS (IF DIFFERENT THAN ABOVE): _____
CONTACT (IF DIFFERENT THAN OWNER): _____ PHONE #: _____
PROPOSED USE: _____ VALUATION: _____

ON THE REVERSE SIDE OF FORM YOU MUST MARK TYPES AND QUANTITIES OF MECHANICAL EQUIPMENT

CONTACT INFORMATION

CONTRACTOR: _____ PHONE #: _____
ADDRESS: _____ CITY, STATE, ZIP: _____
EMAIL ADDRESS: (OPTIONAL) _____
LICENSE #: _____ EXPIRATION: _____

MECHANICAL ENGINEER: _____ PHONE #: _____
ADDRESS: _____ CITY, STATE, ZIP: _____
EMAIL ADDRESS: _____

I hereby certify that I have read and examined this application and know the same to be true and correct.
This application does not authorize any type of work to be started. A building permit will be issued after a review of this application and necessary plans for building, engineering and planning compliance.
This application becomes null and void if not purchased within 180 days from submittal date below.

SIGNATURE OF PROPERTY OWNER/ AGENT/ OR CONTRACTOR DATE

PLEASE PRINT NAME

YOU MUST NOTE THE QUANTITY OF EACH ITEM THAT IS APPLICABLE TO YOUR PROJECT

	QTY	Amount	TOTAL
Processing Fee on all permits	1	\$35.00	\$35.00
Furnace, All Types under 100,000 BTU, including ductwork and vents		\$18.00	
Furnace, All Types over 100,000 BTU, including ductwork and vents		\$22.00	
Appliance venting/ Combustion air/ Miscellaneous not covered by other permits		\$15.00	
Gas Fireplace		\$25.00	
Residential Range Hood		\$16.00	
Gas Water Heater		\$15.00	
Ventilating fans i.e. bath fans, exhaust fans		\$10.00	
Gas Piping, each outlet		\$ 5.00	
Clothes Dryer		\$16.00	
Heat Pump, A/C 0-3 tons, Boiler/Refrig/RTU 1-100M BTU		\$16.00	
Heat Pump, A/C 3+ to 15 tons, Boiler/Refrig/RTU 101-500M BTU		\$30.00	
Heat Pump, A/C 15+ to 30 tons, Boiler/Refrig/RTU 501-1,000M BTU		\$40.00	
Heat Pump, A/C 30+ to 50 tons, Boiler/Refrig/RTU 1,001-1,750M BTU		\$60.00	
Heat Pump, A/C over 50 tons, Boiler/Refrig/RTU over 1,750M BTU		\$100.00	
Air Handlers/Fan coil units under 10,000 CFM		\$15.00	
Air Handlers/Fan coil units over 10,000 CFM		\$20.00	
Air-to-air Heat Exchanger		\$25.00	
Evaporative Cooler		\$15.00	
Type I Hood (Commercial)		\$16.00/ft	
Type II Hood (Commercial)		\$16.00/ft	
Solid Fuel Stoves/ Inserts (Wood or Pellet Stoves)		\$25.00	
Installation/relocation of each floor/wall mounted or suspended unit heater		\$20.00	

**** ON PROJECTS WITH COMMERCIAL MECHANICAL PLANS,**

A PLAN REVIEW FEE OF 25% WILL BE ADDED TO THE ABOVE FEES **