



PLAT APPLICATION

- COMPLETED APPLICATION FORM
- APPLICATION FEES
- CD (CADD & PDF) PLAT ~ PER CITY'S STANDARDS
- 1 FULL SIZED PAPER PLAT COPY
- 1 REDUCED PAPER PLAT COPY 11x17

PUBLIC SERVICES ~ ENGINEERING DIVISION

GIS - Copy Application & Map

OWNER INFORMATION:

DATE: _____

Name: _____ Phone No: _____ Fax No: _____

Address: _____ E-Mail Address _____

City: _____ State: _____ Zip: _____

Ownership Status: Owner _____ Agent _____ Tenant _____ Contract Buyer _____

INFORMATION FOR: ENGINEER: SURVEYOR:

Name: _____ Phone No: _____ Fax No: _____

Address: _____ E-Mail Address _____

City: _____ State: _____ Zip: _____

PLAT INFORMATION:

Subdivision Name: _____

Subdivision File Number: _____

Size of Project (Acres): _____ Average Lot Size: _____

Number of Lots: _____ Density: _____

APPLICANT'S SIGNATURE: _____ Date: _____

****Note****

- 1) 4 approved mylar plat sets will be required for signature by all agencies.
- 2) Following recordation, we will require 1 mylar conform set + 1 paper conform set + 1 conform set in electronic .tif format.

ENGINEERING DIVISION CERTIFICATION:

This is to certify that all streets, water system, sanitary sewer, stormwater facilities, and other public improvements have been:

- Completed and accepted.
- Guaranteed according to 17.24 Assurance of Completion & Maintenance of Improvements. *(Attach copy of estimate and guarantee).*
- Partial Completion & Guarantee. *(Attach estimate and guarantee).*
Describe: _____

Department Comments: _____

By: _____
(Signature)

(Title)