



**CITY COUNCIL
MEETING AGENDA**

**OCTOBER 18, 2011
6:00 PM**

Location: City Council Chamber, 408 N. Spokane Street, Post Falls, ID 83854

CALL TO ORDER

PLEDGE OF ALLEGIANCE

WELCOME – PLEASE TURN OFF CELL PHONES – Thank You.

ROLL CALL OF CITY COUNCIL MEMBERS

(Ron Jacobson excused)

CEREMONIES, APPOINTMENTS, ANNOUNCEMENTS, PRESENTATIONS

AMENDMENTS TO THE AGENDA

DECLARATION OF CONFLICT

1. CONSENT CALENDAR

The consent calendar includes items which require formal Council action, but which are typically routine or not of great controversy. Individual Council members may ask that any specific item be removed from the consent calendar in order that it be discussed in greater detail. Explanatory information is included in the Council agenda packet regarding these items and any contingencies are part of the approval.

- a. Minutes – October 4, 2011 – Proposed minutes for Council approval
- b. Payables – September 27-October 10, 2011 – Ready for Council approval
- c. UnderGround Force Improvement Deferral Request
- d. Contract for Landscape Architectural Services-Gavin Associates

2. PUBLIC HEARINGS

Items listed as public hearings allow citizen comment on the subject matter before the Council. Residents or visitors wishing to comment upon the item before the Council should follow the procedural steps. In order to testify, individuals must sign up in advance, providing sufficient information to allow the Clerk to properly record their testimony in the official record of the City Council. Hearing procedures call for presentation by the applicant, submission of information from City staff, followed by public testimony. The rules for testifying include the following: applicant will have 15 minutes to present their project; testimony by the public will be limited to 3 minutes per person. Testimony at public hearings on applications brought forth from the Planning & Zoning Commission can be used to reaffirm previous testimony.

3. UNFINISHED / OLD BUSINESS

4. CITIZEN ISSUES

This section of the agenda is reserved for citizens wishing to address the Council regarding a City-related issue. In order to ensure adequate public notice, Idaho Law provides that any item requiring Council action must be placed on the agenda of an upcoming Council meeting, except for emergency circumstances. Comments related to future public hearings should be held for that public hearing. Repeated comments regarding the same or similar topics previously addressed are out of order and will not be allowed. Persons wishing to speak will have 5 minutes. Comments regarding performance by city employees are inappropriate at this time and should be directed to the Mayor, either by subsequent appointment or after tonight's meeting, if time permitting.

5. NEW BUSINESS

6. ORDINANCES AND RESOLUTIONS

Ordinances and resolutions are formal measures considered by the City Council to implement policy which the Council has considered. Resolutions govern internal matters to establish fees and charges pursuant to existing ordinances. Ordinances are laws which govern general public conduct. Certain procedures must be followed in the adoption of both ordinances and resolutions; state law often establishes those requirements.

- a. Resolution – Authorizing Destruction of PD Records

7. ADMINISTRATIVE / STAFF REPORTS

8. COUNCIL COMMENTS

9. MAYOR COMMENTS

10. EXECUTIVE SESSION

Certain City-related matters may need to be discussed confidentially as a matter of law subject to applicable legal requirements; the Council may enter executive session to discuss such matters.

REGULAR SESSION

ADJOURNMENT

Questions concerning items appearing on this Agenda or requests for accommodation of special needs to participate in the meeting should be addressed to the Office of the City Clerk, 408 Spokane Street or call 208-773-3511.

This meeting is broadcast live on the city of Post Falls Cable Channel 13

Mission

The City of Post Falls mission is to provide leadership, support common community values, promote citizen involvement and provide services which ensure a superior quality of life.

Vision

Post Falls respects its past, enjoys its present and is planning its future to ensure that the feeling of community is preserved, its growth beneficial, its environment is clean and its economic stability assured while maintaining a small town atmosphere and quality of life.

**Mayor Clay Larkin
Councilors Kerri Thoreson, Ron Jacobson, Scott Grant,
Betty Ann Henderson, Skip Hissong, Linda Wilhelm**

CALENDAR OF MEETINGS & EVENTS

Oct 18	6:00pm	City Council
Oct 19	8:00am	Urban Forestry Commission
Oct 20	7:00am	Urban Renewal Commission
	7:00pm-9:00pm	<i>City Council Candidate Forum</i>
Oct 25	6:00pm	Park and Recreation Commission
Oct 31	Halloween	
Nov 1	6:00pm	City Council
Nov 2	<i>Mail in Absentee Ballot Requests due to County Clerk</i>	
Nov 3	1:30pm	KMPO
Nov 4	<i>Last day for In-person Absentee Voting</i>	
Nov 6	<i>Daylight Savings Time Ends</i>	
Nov 8	8:00am-8:00pm	Election Day
	6:00pm	Planning and Zoning Commission
Nov 10	FULL MOON	
Nov 11	Veterans Day	
Nov 14	6:00pm	Post Falls School Board
Nov 15	6:00pm	City Council
Nov 16	8:00am	Urban Forestry Commission
Nov 17	7:00am	Urban Renewal Commission
Nov 22	6:00pm	Park and Recreation Commission
Nov 24	Thanksgiving	

Be true to your work, your word, and your friend.

~Henry David Thoreau

Many a man's reputation would not know his character if they met on the street.

~Elbert Hubbard

Post Falls City Council Meeting October 18, 2011

Council Agenda Memorandum

TO: Mayor Clay Larkin
Council President Scott Grant
Councilors Ron Jacobson, Linda Wilhelm, Skip Hissong,
Kerri Thoreson, Betty Ann Henderson
Legal Counsel Jerry Mason

FROM: Eric A. Keck, City Administrator

CC: Department Heads

Consent Calendar

C) UnderGround Force Improvement Deferral Request - Bill Melvin brings the request submitted by Ron Nilson to defer the frontage improvements which were included in the project design plans. These include pedestrian trails, street trees, irrigation and associated landscaping. Since all the bids for construction came in much higher than anticipated, the grant monies received from the CDBG will cover only the installation of the necessary utilities. Mr. Nilson points out that adjacent properties do not currently have the frontage improvements, and asks that they be deferred for UnderGround Force until such time as all property owners along that portion of Seltice install them in one associated improvement project.

D) Architectural Services - Dave Fair requests approval to enter into a contract with Gavin Associates of Liberty Lake for the site analysis and landscape architectural design for the proposed 80 acre sports complex to be located on land application property. The process is two part; after the site analysis and feasibility study is done, a Notice to Proceed will be needed before the consultant begins the site master plan. The tasks included in each phase and related costs are in the attachments. Costs for the services are \$89,547, to be paid out of impact fees.

Resolutions

A) Records Destruction - A listing of certain Police Dept. records which have exceeded their minimum retention is included with the resolution authorizing their destruction. Council shall either approve the records destruction and adopt the resolution, or take no action.

Executive Session

No executive session is needed at the time of the writing of this memorandum; however, Council may reserve the right to conduct a session should it see the necessity.



**CITY COUNCIL
MEETING MINUTES**

**OCTOBER 4, 2011
6:00 PM**

Location: City Council Chamber, 408 N. Spokane Street, Post Falls, ID 83854

CALL TO ORDER by Mayor Larkin

PLEDGE OF ALLEGIANCE

WELCOME – PLEASE TURN OFF CELL PHONES – Thank You.

ROLL CALL OF CITY COUNCIL MEMBERS

Kerri Thoreson, Ron Jacobson, Scott Grant, Betty Ann Henderson, Skip Hissong, Linda Wilhelm.
Staff: Jerry Mason, Eric Keck, Charity Cynova, Scot Haug, Dave Fair, Terry Werner, Bill Melvin, Hilary Anderson, Collin Coles, Shelly Enderud.

CEREMONIES, APPOINTMENTS, ANNOUNCEMENTS, PRESENTATIONS

Larkin: Cabela's hosted the first annual turkey shoot last Saturday to raise money for local food bank. Great turn out for the event. Chief Haug, Captain Knight and 3 other of Post Falls' finest participated in the turkey shoot. Thank you to Haug and team for representing the City. The event raised over \$10,000. Great win for all.

-On Saturday October 29th from 10am-2pm you may bring in any quantity of drugs to City Hall. Police Department will be accepting and disposing of the drugs properly. You can take drugs to the Police Department anytime M-F 8am-5pm for proper disposal. Any drugs will be accepted in hopes of keeping out of the waste water collection system.

-A young man went off bridge in Spokane and perished in the river; he had over dosed on "bath salts", a diversion of spice. Youth are finding new ways to get drugs in their system.

-Buck Knives Fund Raiser kicked off 4 weeks ago to give knives to the returning citizen soldiers of the 145th Brigade Support Battalion. As of late last week we were at goal of \$10,500. Thank you to everyone who contributed in this fund raiser. The knives are paid for and the money is being taken to Buck Knives. Mayor of Lewiston raised about \$2,500 for the knives as well. Great team effort to recognize the soldiers.

AMENDMENTS TO THE AGENDA

None

DECLARATION OF CONFLICT

None

1. CONSENT CALENDAR

Keck presented the Consent Calendar for City Council approval:

- a. Minutes – September 20, 2011 – Proposed minutes for Council approval
- b. Payables –September 13-26, 2011 – Ready for Council approval
- c. Utility Write Offs FY11
- d. Surplus of P121-1992 Ford Crown Victoria

Henderson: Question regarding bad debt and the City's recourse in this situation. Can the City put a lien on a home for the utility debt?

Enderud: The City cannot legally put a lien on the home, except for in the Montrose area. Most of homes listed are foreclosures and bankruptcies. In bankruptcies we have no recourse for collection and with foreclosures we can turn over debt to collection agencies. City will pursue through small claims court and collection agencies.

Mason: Water and sewer districts do have lien authority, but a City does not have lien authority.

Motion by Henderson to approve the Consent Calendar as presented.

Second by Thoreson

Vote: Thoreson, Jacobson, Grant, Henderson, Hissong, Wilhelm. Motion carried.

2. PUBLIC HEARINGS

- a. Impact Fees, Including presentation from TischlerBise

Larkin opened the public hearing.

Presentation by Carson Bise of TischlerBise: There was a process to update the impact fee study, including many meetings with Post Falls City Staff to establish needs and extensive public outreach with homebuilding industry. With a down economy, homebuilders are feeling the hurt as much or more than other/different industries. Growth related capital needs to be competitive with other agencies. Impact fee includes: Park & Recreation, Public Safety and Transportation. Idaho impact fees are more specific compared to other states. Displayed slides and went through presentation. TischlerBise has calculated impact fees for each category of capital improvements. Three requirements: impact, benefit, proportionality. Fee is per residential unit and per square foot of nonresidential floor area. One big change from last impact fee study: flat residential fee in past and now fee based on bedroom size. Data much more supportable. Larger the house the more people and vehicles to impact an area. Why is trip rate important? Displayed table of household size and trip analysis. Larger single family residences generate more trips. General methodologies: cost recovery (past) oversized and unique facilities, incremental expansion (present) is formula based, plan-base (future) common for utilities. Generic incremental formula displayed using person per housing unit, level of service, and cost. Summary of impact fees methodology by Park/Recreation, Public Safety, and Transportation.

Summary of Methodologies:

-Parks and Recreation Impact Fees. Incremental expansion: levels of service current, adopted, and recreation facility. Demand generated by population. No danger of residents paying twice. Impact fee schedule is for multifamily, single family 0-3 bedrooms, and single

family 4+ bedrooms. Compared current vs. proposed fees. There would be an overall decrease in fees with the proposed update.

-Public Safety Impact Fee. Cost allocation: calls for service in residential 59% and nonresidential 41%. Demand generated by population and nonresidential vehicle trips. Components are police station and vehicle maintenance facility.

Experienced some technical difficulties with PowerPoint...

Keck: Some possible questions on the presentation. Why do we see a decrease in fees thus far? We have been using a 3% annual growth rate assumption. In the current economy we should use a more realistic growth rate of 1.5%. Even 1.5% may be more aggressive rate than necessary.

Back to presentation by Carson Bise:

-Public Safety Impact Fees Continued. Communications infrastructure-antenna network and communications facilities. Displayed slides showing residential and non-residential fees comparison of current vs. proposed fees. In proposed residential fees there would be a decrease in all but single family with 4+ bedrooms. In the proposed nonresidential fees there would be an increase in all areas. Cash flow displayed that can be expected in revenues and capital costs. Break even proposition with slight deficit of about \$5,000 at end of five years.

-Transportation Impact Fees. Plan based, demand generator is vehicle trips. Transportation Capital Improvement Plan slide shown. Short, medium, and long term components given. Cost per VMT \$12.02. Current roads impact fee balance given. Table on the study given. Fee schedule for residential and non-residential. 62% trip rate adjustment factor for residential development. Non-residential development is less than average. Reviewed the proposed road impact fee per unit type in residential and by category in non-residential. Cash flow of revenue and capital costs shown. Over the 10 year projected time frame the City would collect \$5.5 million in fees and spend \$10 million in transportation improvements. When calculate in current impact fee balance there would be a deficit of about \$2.1 million. City would have to make up the deficit through general fund dollars or other sources. Summary of draft impact fees given. Proposed residential fees all decreased except for single family with 4+ bedrooms. In proposed non-residential fees, all categories were less than current impact fee schedule.

Henderson: What if I built a 4500 square foot house with 4 bedrooms and said it was only a 2 bedroom house? How is it figured out if room is a bedroom or storage/office room?

Bise: City would have to address this situation within the ordinance adopted to decide if bedroom or not. In other states builders have tried to skirt the impact fees by not calling bedroom, so up to City to include in ordinance.

Henderson: Who makes the final decision?

Bise: That would be up to the Building Department.

Coles: Discussed this issue with the Impact Fee Advisory Committee and the Building Department. It is easy to tell the difference between and bedroom and non-bedroom. The difference in fees will not be significant. Most people will comply and not try to hide a bedroom.

Bise: Typically see the 0-3 bedroom increment in Post Falls vs. the 4+ bedroom.

Jacobson: Understands the importance of impact fees and reducing to encourage building. Growth has slowed so assume that expectations for future need, thus lowering cost. Why would we consider lowering impact fees if we have a deficit?

Bise: The impact fees will never cover the cost. So evaluate the benefit with the fees included in the calculation. Not all of capacity of transportation repair is for new growth. Some of the repair is for existing residential and non-residential areas. Economic competitiveness is important with the decreased impact fees. Fee categories more sensitive to job creation by commercial vs. "mom and pop" stores. 4-5 years have gone by since the last impact fee study. The cost per person may be \$1.50 less than in the previous study.

Thoreson: Her questions were answered.

Keck: If you were to see the current impact fee structure you would see the deficit. Made changes in the current CIP's to not dictate need for certain projects.

Jacobson: More of a theoretical topic. If we anticipate growth then why lower impact fees and still have deficit?

No further questions from council.

Bise: Will be available by conference call if desired for the hearing on November 1st.

Public speaking/forms in favor-None

Public speaking/forms neutral-None

Public speaking/forms in opposition-None

Larkin closed the public hearing.

No decision made tonight. Impact Fee Hearing on November 1st.

Keck: Planning and Zoning Community more involved on Impact Fee Advisory Committee. Reached out to different people in the community for this impact fee update to make it

significantly more transparent. Listening to concerns of the public on this fee update. Comments from the building community were positive in the process.

Mason: Met with Hilary Anderson today to go over the code section that adopts our impact fees. Change in the impact fee development advisory commission. This is not a standing committee of the City. Proposed changes to be handled administratively as part of the impact fee update. No appeals, but currently a requirement that we have such a process.

Larkin: Thanked Mr. Coles for his work on this process.

b. Conservation Rate

Larkin opened the public hearing.

Presented by Terry Werner: Discussed conservation rates on the September 20th Council Meeting. City Council directed staff to move forward with the fee of \$1.41 for usage of 50,000 gallons or more per month.

No questions from council.

Public speaking/forms in favor-

Barry Rubin-Speaking. One of the issues that came up is timing. Possible move to the next budget process. Instead of higher rate for more use propose a lower rate/credit for conserving water. Instead of using \$1.41 for 50,000 use positive psychological methods on the water bill. Flaw in the methodology. Is the 50,000 tier good? How to determine in home with more people if use is excessive vs. normal? Council should consider broader spectrum approach.

Public speaking/forms neutral-None

Public speaking/forms in opposition-None

Rebuttal by Werner: Found that 20% of users are over the 50,000 gallon mark during summer, indicating irrigation use. Tier rate not based on number of people in a household.

Larkin closed the public hearing.

Jacobson: Heard a concern from a citizen on the tier rate issue. Citizen irrigates a garden and donates produce to the local food bank. How could we take something like this into consideration with the tier rate?

Motion by Grant to bring back a resolution at the next available council meeting.

Second by Wilhelm

Vote: Jacobson, Grant, Henderson, Hissong, Wilhelm, Thoreson. Motion carried.

3. UNFINISHED / OLD BUSINESS

None

4. CITIZEN ISSUES

Collin Coles-Shared some haircut humor. Asked his barber, Curtis, for a new haircut like one of the Council Members. He has the Ron Jacobson starter cut.

5. NEW BUSINESS

None

6. ORDINANCES AND RESOLUTIONS

None

7. ADMINISTRATIVE / STAFF REPORTS

- a. Annexation of Savory Mobile Home Park

Presented by Scot Haug: At the September 20th Council Meeting the Police Department was asked to do some research into the statistics of calls on the Savory Mobile Home Area. In re-running the statistics, officers went out to the mobile home park 87 times vs. 89 times as stated in memo to Council in the packet. Displayed service calls to area. Red items are high priority calls and require more than one officer to respond. A police officer typically handles 575 calls per year and adding this area would require about 1/5 of an officer's time. This does not include the additional work load to Code Enforcement or Dispatch Officers.

Wilhelm: Is it possible that if the area were patrolled more by the County there would be lower crime rate?

Haug: Hard to tell. It is possible but can't put a number on it as to a reduction of calls.

Henderson: Who is called first to that area currently?

Haug: Sheriff's Dept responds first to that area. Post Falls only responds if the Sheriff Department needs assistance.

Larkin: So the vote would be whether to annex the area into Post Falls?

Mason: The question was whether the City would provide water to the Savory Mobile Home Park, not annexation.

Larkin: Thought that annexation was condition of providing the water service to the area.

Mason: Deferred to Werner to clarify the possible vote for Council.

Werner: Question from representative of Savory Mobile Home Park is whether the City will provide water service, not annexation. There was merely a discussion of annexation at last council meeting.

Hissong: Is there any other possible way to fix the water issue without the City?

Werner: There are other options available to the park.

Larkin: So the sole option on the table for Council vote is whether to provide water service to the area.

Mason: Council has full array of options to make motions.

Motion by Grant to deny consideration of water service to Savory Home Mobile Park and to not recommend the City pursue formal annexation.

Second by Jacobson

Henderson: Motion to have City provide water?

Grant: No; to deny service.

Vote: Thoreson-N, Jacobson-Y, Grant-Y, Henderson-N, Hissong-Y, Wilhelm-N. 3-Y: 3-N. Larkin-Y Motion carried to deny water.

Wilhelm: Since motion failed now what?

Mason: Motion passed to deny water.

Henderson: What do they do for water then?

Larkin: Not up to Council.

8. COUNCIL COMMENTS

None

9. MAYOR COMMENTS

None

10. EXECUTIVE SESSION 7:08pm

Motion by Grant to enter into Executive Session pursuant to Idaho Code §67-2345(1) (b), to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public office, employee, staff member or individual agent, further no action will be taken during the session and session will last no longer than 10 minutes.

Second by Jacobson

Vote: Thoreson, Jacobson, Grant, Henderson, Hissong, Wilhelm. Motion carried.

REGULAR SESSION 7:23pm

ADJOURNMENT 7:23pm

Clay Larkin, Mayor

Charity Cynova, City Clerk

ACCOUNTS PAYABLE HANDCHECK ACCOUNTABILITY FOR CHECK RUN 10/19/2011

DATE	AMOUNT	CHECK #	COMPANY	REASON	GL CODE
9/30/2011	29.14	35008	AT&T	Pay Before Due Date	001-431.0000.65030
9/30/2011	76.13	35009	AT&T	Pay Before Due Date	Various
9/30/2011	1,680.10	35010	Dairy Queen	Needed Before Next Check Run	Various
9/30/2011	541.30	35011	Frontier	Pay Before Due Date	Various
9/30/2011	6,604.38	35012	Kootenai Electric	Pay Before Due Date	Various
9/30/2011	1,983.83	35013	TW Telecom	Pay Before Due Date	Various
9/30/2011	1.49	35014	Verizon Wireless	Pay Before Due Date	650-463.0000.65030
FY 2011 - 10/3/2011	289,229.12	35016	Central Washington Asphalt Inc	Needed Before Next Check Run	001-431.0000.68110
10/5/2011	25.00	35017	Antonio Solis-Gutierrez	Needed Before Next Check Run	001-453.1758.38509
10/7/2011	12.42	35026	AT&T	Pay Before Due Date	001-445.0000.65030
10/7/2011	673.47	35027	AT&T	Pay Before Due Date	750-462.0000.65030
10/7/2011	1,524.39	35028	Avista Utilities	Pay Before Due Date	Various
10/7/2011	95.90	35029	Frontier	Pay Before Due Date	Various
10/7/2011	8,689.50	35030	Kootenai Electric	Pay Before Due Date	Various
10/7/2011	595.10	35031	TW Telecom	Pay Before Due Date	Various
10/7/2011	250.00	35032	Stephen Clark	Needed Before Next Check Run	001-421.0000.64020
10/10/2011	15,878.00	35033	Satchwell Properties Ltd Ptnrs	Needed Before Next Check Run	650-463.1902.69770
10/10/2011	5,200.00	35035	David Cook	Needed Before Next Check Run	652-463.3105.95520

Check Approval (Post Falls)



City of Post Falls

Packet: APPKT01346 - CR 10.19.11
 Vendor Set: 01 - Vendor Set 01

Check Date: 10/19/2011

Vendor Number	Vendor Name	Invoice #	Invoice Description	Account Number	Distribution Amount
Fund: 001 - GENERAL FUND					
Balance Sheet Accounts					
VEN02950	Estate of Lawrence Bartlett				
APPSB	Check	INV0021664	Security Deposit Refund	001-22080	250.00
VEN01516	HILL, KIRK & SALLIE				
APPSB	Check	INV0021447	Bond Release: 1449 E Warm Springs Ave	001-22115	2,000.00
VEN02949	Jenny Or Patrick Hutchings				
APPSB	Check	INV0021663	Security Deposit Refund - Trlhd	001-22080	250.00
M165	Monarch Developments				
APPSB	Check	INV0021450	Bond Release: 1022 Grange	001-22115	6,000.00
B1700	OfficeMax				
APPSB	Check	649576	Office Supplies	001-15010	102.48
		522269		001-15010	284.72
		649421		001-15010	90.59
		527221	Jumbo Deskpads	001-15010	14.65
Balance Sheet Accounts Total:					8,992.44
Dept: 411 Mayor & Council					
A51860	Association of Idaho Cities				
APPSB	Check	INV0021648	FY 2011 - 2012 Membership Dues	001-411.0000.62060	11,030.00
K154	Kootenai MPO				
APPSB	Check	INV0021658	KMPO Member Agency Annual Dues	001-411.0000.62060	1,822.00
P050	Panhandle Area Council				
APPSB	Check	INV0021647	PAC Membership Dues - Larkin	001-411.0000.62060	1,775.00
Dept 411 Total:					14,627.00
Dept: 412 Information Systems					
G0915	GovConnection, Inc.				
APPSB	Check	48287841	TV Cables	001-412.0000.63060	75.84
		48287877	CDS	001-412.0000.63060	21.41
		48310082	Acrobat ID Pro	001-412.0000.66014	1,663.35
		48315412	ThinkPad X60	001-412.0000.66030	46.87
		48312601	Acrobat Media	001-412.0000.66180	19.95
VEN02952	M-Files Inc				
APPSB	Check	74143	Subscription Renewal	001-412.0000.66014	6,141.56
VEN02000	TigerDirect.com				
APPSB	Check	F72104800101	Think Pad	001-412.0000.66040	499.78
Dept 412 Total:					8,468.76
Dept: 413 General Services					
VEN02010	Urban Land Institute				
APPSB	Check	1339133	ULI Membership - Keck	001-413.0000.62060	225.00
Dept 413 Total:					225.00
Dept: 414 Finance					
T345	Tyler Technologies				
APPSB	Check	29803	Tyler Program Support	001-414.0000.66015	7,404.45
Dept 414 Total:					7,404.45
Dept: 415 City Clerk					
C291	Coeur d' Alene Press				
APPSB	Check	1933100A	Summary of Ordinance No. 1229	001-415.0000.62000	30.03
		1933107A	Summary of Ordinance No. 1228	001-415.0000.62000	36.96
		1923424A	Notice of Public Hearing	001-415.0000.62000	80.75

Vendor Number	Vendor Name	Invoice #	Invoice Description	Account Number	Distribution Amount
G1181	Great America Leasing Corp.				
APPSB	Check	11392175	FP Ultimail Eq With Scale	001-415.0000.66080	60.05
Dept 415 Total:					207.79
Dept: 417 Media/Cable Franchise					
VEN02035	Staples Advantage				
APPSB	Check	8019832083	Canon Pixma	001-417.0000.80010	499.00
VEN02814	WebQA, Inc				
APPSB	Check	571-110901	WebQA Subscription	001-417.0000.80070	5,100.00
Dept 417 Total:					5,599.00
Dept: 421 Police					
A145	Advanced Graphix Inc.				
APPSB	Check	184273	Decals	001-421.0000.67100	490.00
VEN02943	Allen Cobb				
APPSB	Check	INV0021635	Football Game Worked 09/23	001-421.0000.62370	45.00
		INV0021636	Football Game Worked 09/30	001-421.0000.62370	45.00
A0001	Alsco				
APPSB	Check	LSPO1034069	Shop Uniforms	001-421.4000.72000	25.00
		LSPO1030575		001-421.4000.72000	25.00
		LSPO1027134		001-421.4000.72000	25.00
VEN02955	American Council on Criminal Justice Training				
APPSB	Check	11-0180	Training - Marshall and Knight	001-421.0000.64020	190.00
VEN02169	AutoZone				
APPSB	Check	3701357832	Pulley	001-421.0000.67100	8.49
		3701365890	Car 32 - Credit	001-421.0000.67100	-43.99
		3701410895	Fuses	001-421.0000.67100	64.38
B0690	Batteries Plus				
APPSB	Check	100788-01	Batteries	001-421.0000.63130	35.99
		100778-01		001-421.0000.63130	158.35
B150	Blumenthal Uniforms & Equip				
APPSB	Check	894959	Narc Tests and Hashmarks	001-421.0000.63920	128.75
				001-421.4000.72000	292.50
		894236-01	SWAT Uniforms	001-421.4000.72000	219.50
		894236-80	Credit - SWAT	001-421.4000.72000	-219.50
		898265	Pants - Sanchez	001-421.4000.72000	114.95
		894323	Volunteer - Waltar	001-421.4000.72020	10.95
VEN01301	Bratwear				
APPSB	Check	321210	K9 Uniform - Hunt	001-421.4000.72000	61.50
C05100	Car Wash Plazas, Inc				
APPSB	Check	1952	Car Washes	001-421.0000.67170	158.10
C0500	Carr Sales Co.				
APPSB	Check	S1110696.001	Chiller Control	001-421.0000.68030	1,122.18
C180	Central Pre Mix Concrete				
APPSB	Check	13-1616825	Sealer	001-421.0000.68010	23.95
C210	City of Post Falls				
APPSB	Check	INV0021705	Aug 2011 - Sept 2011 Utilities	001-421.0000.65004	579.35
C2410	COBAN, Technologies, Inc				
APPSB	Check	00003484	New Car Cameras	001-421.0000.90020	17,200.00
C410	Country Lock & Key, Inc.				
APPSB	Check	74106	Keys	001-421.0000.67100	7.90
C4106	CPS				
APPSB	Check	SOP31151	Patrol Testing	001-421.0000.64020	771.10
D053	Day Wireless Systems				
APPSB	Check	220645	Radio Repair	001-421.0000.67020	97.80
E03009	E-Seek Incorporated				
APPSB	Check	6763	E City Repair	001-421.0000.66041	185.00
F0214	Fasteners, Inc.				
APPSB	Check	S3155269.002	Screws	001-421.0000.68030	6.99
F030	FedEx				
APPSB	Check	7-637-31631	Shipping	001-421.0000.63070	59.83

Vendor Number	Vendor Name	Invoice #	Invoice Description	Account Number	Distribution Amount
<u>F070</u>	Fire Safety Specialists				
APPSB	Check	<u>17028</u>	Fire Extinguishers Service	001-421.0000.67170	151.75
<u>H9001</u>	Harbison, Edie				
APPSB	Check	<u>0500270</u>	Volunteer Uniforms	001-421.4000.72000 001-421.4000.72020	96.00 107.00
<u>I047</u>	Idaho Chapter of PRIMA				
APPSB	Check	<u>INV0021692</u> <u>INV0021690</u>	PRIMA Personnel Management	001-421.0000.64020 001-421.0000.64020	175.00 35.00
<u>I1610</u>	Idaho Transportation Dept				
APPSB	Check	<u>9316802</u>	License Plates	001-421.0000.67170	144.00
<u>I339</u>	Interstate Business Center				
APPSB	Check	<u>115</u>	Annual Maintenance	001-421.0000.68010	1,069.63
<u>VEN02265</u>	John Hatcher				
APPSB	Check	<u>INV0021575</u> <u>INV0021574</u>	Football Game Worked 09/23 Football Game Worked 09/30	001-421.0000.62370 001-421.0000.62370	45.00 45.00
<u>K080</u>	Knudtsen Chevrolet and GMAC				
APPSB	Check	<u>228235</u> <u>122315</u>	PD87 Lock PD87 Rear Lock	001-421.0000.67100 001-421.0000.67170	119.74 50.00
<u>VEN02614</u>	Kootenai County Sheriff's Office				
APPSB	Check	<u>INV0021693</u>	K-9 Legal Upates & Defensive Tactics	001-421.0000.64020	550.00
<u>VEN02954</u>	Leslie Peak				
APPSB	Check	<u>INV0021691</u>	Traffic School Refund	001-421.1501.33214	75.00
<u>VEN02099</u>	Michels, Brian				
APPSB	Check	<u>INV0021541</u>	Football Game Worked 09/30	001-421.0000.62370	45.00
<u>M1299</u>	Mitchell1				
APPSB	Check	<u>IB13827942</u>	Web Subscription / All Vehicles	001-421.0000.67170	75.48
<u>M2005</u>	Motorola Solutions				
APPSB	Check	<u>13860985</u>	New Car	001-421.0000.90020	14,884.64
<u>N001</u>	Napa Auto Parts				
APPSB	Check	<u>419491</u>	Double Bit	001-421.0000.67100	16.38
<u>VEN01972</u>	North Idaho College				
APPSB	Check	<u>1858</u>	Post Training - Johnson	001-421.0000.64020	1,882.00
<u>V040</u>	Office Depot				
APPSB	Check	<u>580558633001</u>	Supplies and Toner	001-421.0000.63060 001-421.0000.66042	28.80 111.57
<u>P4384</u>	Proforce Law Enforcement				
APPSB	Check	<u>PF09261103</u>	Helmets	001-421.4000.72000	3,500.20
<u>P490</u>	Pulver, Ted				
APPSB	Check	<u>INV0021683</u>	October 2011 Polygraph Fee	001-421.0000.63920	525.00
<u>R251</u>	Ranch & Home Ace Hardware				
APPSB	Check	<u>K10367/1</u> <u>210503/1</u> <u>210327/1</u> <u>210476/1</u> <u>210268/1</u>	Supplies Kennel Supplies Kennel	001-421.0000.68010 001-421.0000.68010 001-421.0000.68010 001-421.0000.68010 001-421.0000.68010	4.07 13.70 1.20 18.00 5.48
<u>S275</u>	Solar Eclipse				
APPSB	Check	<u>18095</u> <u>18074</u> <u>18099</u>	PD106 Install Decals PD104 - Install Decals PD105 Window Tint	001-421.0000.67170 001-421.0000.67170 001-421.0000.67170	195.00 195.00 110.00
<u>S3921</u>	Standard Plumbing				
APPSB	Check	<u>30014</u>	Actuator	001-421.0000.68030	196.20
<u>S529</u>	Stanford Police Supply				
APPSB	Check	<u>90167</u>	Jacket - McLean	001-421.4000.72000	731.53
<u>C606</u>	Sun Rental Post Falls				
APPSB	Check	<u>159427</u>	Hammer Rental	001-421.0000.68010	55.00
<u>T053</u>	Territorial Supplies, Inc.				
APPSB	Check	<u>0891</u> <u>0875</u> <u>0882</u>	New Cars	001-421.0000.90020 001-421.0000.90020 001-421.0000.90020	2,264.93 2,343.88 1,357.00
<u>U040</u>	United Electrical				
APPSB	Check	<u>12204</u>	Wire Flex	001-421.0000.68010	133.69

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Check Date: 10/19/2011

Vendor Number	Vendor Name	Invoice #	Invoice Description	Account Number	Distribution Amount
Dept: 423 Oasis					
A254	Allegra Print & Imaging				
APPSB	Check	146590	VSU - Public Information	001-423.1135.68400	450.63
				001-423.1137.63210	300.00
VEN01118	American Medical Association Alliance				
APPSB	Check	PD8706	Shipping Fee	001-423.0000.63730	136.67
C1780	Center Target Sports, Inc.				
APPSB	Check	INV0021554	VSU - Self-Defense Class	001-423.0000.63730	100.00
C210	City of Post Falls				
APPSB	Check	INV0021705	Aug 2011 - Sept 2011 Utilities	001-423.1101.65115	140.45
E03449	Emerald Counseling				
APPSB	Check	10401	VSU - Client Counseling	001-423.1135.68400	1,000.00
R0963	Red Lion Templin's Hotel				
APPSB	Check	77402	VSU - Conference Speaker Room	001-423.1135.68400	154.00
Dept 423 Total:					2,281.75
Dept: 424 Legal - Prosecuting					
I115	Idaho Prosecuting Attys. Assoc				
APPSB	Check	INV0021649	IPAA Membership - Ryan & Kiernan	001-424.0000.62060	1,200.00
P390	Post Falls Gas Mart				
APPSB	Check	INV0021748	Gas / Diesel Fuel Sept 2011	001-424.0000.64030	253.18
VEN02953	Solutions and More				
APPSB	Check	INV0021670	Family Violence 101 - Kiernan	001-424.0000.64020	25.00
Dept 424 Total:					1,478.18
Dept: 427 Animal Control					
C210	City of Post Falls				
APPSB	Check	INV0021705	Aug 2011 - Sept 2011 Utilities	001-427.0000.65004	31.84
D070	Dell Marketing LP				
APPSB	Check	XFJ4TN4R8	AC Laptop	001-427.0000.80010	1,176.48
K08222	Kootenai Animal Hospital				
APPSB	Check	11PF6213	EUTH	001-427.0000.62040	35.00
		11PF6343		001-427.0000.62040	35.00
		11PF6146		001-427.0000.62040	45.00
M1751	Moonblink Communications				
APPSB	Check	INV212722	AC Wireless Access Point	001-427.0000.67020	1,911.65
S400	Super 1 Foods				
APPSB	Check	INV0021725	Supplies	001-427.0000.63151	7.22
		INV0021722		001-427.0000.63151	9.45
		INV0021727		001-427.0000.63151	10.88
		INV0021726		001-427.0000.63151	4.46
Dept 427 Total:					3,266.98
Dept: 431 Streets					
A365	American On-Site Services				
APPSB	Check	A-105915	Outhouse	001-431.0000.67070	55.83
B030	Badger Building Center				
APPSB	Check	K22169/2	Sign Bases	001-431.0000.63260	17.80
C210	City of Post Falls				
APPSB	Check	INV0021705	Aug 2011 - Sept 2011 Utilities	001-431.0000.65004	180.65
C220	Coleman Oil Co				
APPSB	Check	CL14258	Gas / Diesel For September 2011	001-431.0000.64030	1,458.44
F084	Five Star Concrete, Inc.				
APPSB	Check	06-002-1468	ADA Ramps & Sidewalk Maintenance	001-431.0000.68110	2,700.00
				001-431.0000.95110	11,022.00
VEN02938	Industrial Communications				
APPSB	Check	2201	Radio System	001-431.0000.91050	38,767.95
I340	Interstate Concrete &				
APPSB	Check	70-227309	RSH Patch	001-431.0000.68110	47.47

Vendor Number	Vendor Name	Invoice #	Invoice Description	Account Number	Distribution Amount
P390	Post Falls Gas Mart				
APPSB	Check	INV0021748	Gas / Diesel Fuel Sept 2011	001-431.0000.64030	5,132.00
R251	Ranch & Home Ace Hardware				
APPSB	Check	210293/1	Repair	001-431.0000.63000	20.22
		210561/1	String Line	001-431.0000.63000	15.49
		210409/1	Sealer	001-431.0000.68110	5.29
S431	Spokane Rock Products				
APPSB	Check	101413	Osprey Sidewalk Repair	001-431.0000.68110	314.00
		101319	8th Street Alleys	001-431.0000.68110	51.12
		101320		001-431.0000.68110	50.88
		101067	Stock Pile Base Rock	001-431.0000.68110	128.10
		100610	ADA - Dawn	001-431.0000.95110	45.42
W220	White Cap Construction Supply				
APPSB	Check	47043347	ADA Ramp	001-431.0000.95110	156.60
Dept 431 Total:					60,169.26
Dept: 432 Public Works Administration					
C291	Coeur d' Alene Press				
APPSB	Check	INV0021643	Publication	001-432.0000.62060	195.00
C220	Coleman Oil Co				
APPSB	Check	CL14258	Gas / Diesel For September 2011	001-432.0000.64030	90.53
Dept 432 Total:					285.53
Dept: 433 Facility Maintenance					
A281	Allied Fire & Security				
APPSB	Check	RCB1062040	Quarterly Billing	001-433.0000.68010	91.50
C0500	Carr Sales Co.				
APPSB	Check	S1100231.001	Credit Memo	001-433.0000.63720	-148.03
		S1110169.001	Tool	001-433.0000.63730	15.52
C220	Coleman Oil Co				
APPSB	Check	CL14258	Gas / Diesel For September 2011	001-433.0000.64030	45.06
VEN01094	Northwest Illumination Supply				
APPSB	Check	828	Light Bulbs	001-433.0000.63720	37.80
P185	Perfection Powder Coating				
APPSB	Check	10287	Powder Coat - PD	001-433.0000.63730	100.00
P390	Post Falls Gas Mart				
APPSB	Check	INV0021748	Gas / Diesel Fuel Sept 2011	001-433.0000.64030	250.64
R251	Ranch & Home Ace Hardware				
APPSB	Check	K10366/1	Media - Pad	001-433.0000.63730	6.58
R1691	River City Paint & Decorating				
APPSB	Check	15127	Paint	001-433.0000.68010	30.65
T074	Thermal Supply				
APPSB	Check	5121254	Filters	001-433.0000.68030	52.66
W0226	Walter E Nelson Co				
APPSB	Check	198748	Cleaning Supplies & Paper Products	001-433.0000.63140	81.04
				001-433.0000.63150	188.02
Y0010	Yadon Construction Specialties				
APPSB	Check	13160	Door Closer	001-433.0000.67030	223.85
Dept 433 Total:					975.29
Dept: 434 Fleet Maintenance					
A0001	AlSCO				
APPSB	Check	LSPO1034051	Shop	001-434.0000.63160	60.04
		LSPO1037532	Laundry	001-434.0000.63160	60.04
		LSPO1034704	Shop	001-434.0000.63160	17.35
C130	Coeur d'Alene Tractor				
APPSB	Check	240208	New Mower Filters	001-434.0000.67050	20.24
C443	Cummins Northwest, Inc.				
APPSB	Check	002-62406	S553 Parts / Repair	001-434.0000.67050	51.32
D975	Direct Automotive Distributing				
APPSB	Check	01 275159	P430 Battery	001-434.0000.67150	30.02

Vendor Number	Vendor Name	Invoice #	Invoice Description	Account Number	Distribution Amount
<u>F145</u>	Freedom Truck Centers Inc.				
APPSB	Check	PC001088816:01	Parts / Repair	001-434.0000.67050	30.02
		SR001022769:01	S206 - Parts / Repair	001-434.0000.67050	1,600.74
<u>I1610</u>	Idaho Transportation Dept				
APPSB	Check	9316728	T104 Registration	001-434.0000.63690	23.00
<u>L060</u>	Les Schwab Central Billing Dep				
APPSB	Check	10500011934	S214 Tires	001-434.0000.67210	29.97
		10500011860	S209 Tires	001-434.0000.67210	59.58
<u>M1299</u>	Mitchell1				
APPSB	Check	IB13827942	Web Subscription / All Vehicles	001-434.0000.67050	75.48
<u>N001</u>	Napa Auto Parts				
APPSB	Check	423344	P118 - Valve Cover Set	001-434.0000.67050	9.34
		421808	Filter Warranty Credit	001-434.0000.67050	-30.45
		421598	Oil Filter	001-434.0000.67050	3.99
		422125	A108 Spark Plugs	001-434.0000.67050	9.24
		421463	P111 Wiper Blades	001-434.0000.67050	34.78
		422229	A108 - Spark Plug Wires	001-434.0000.67050	24.14
		423223	Parts For Rebuild	001-434.0000.67050	216.20
		422659	PM All Trucks	001-434.0000.67050	123.09
		422844	P118	001-434.0000.67050	47.97
		422652	PM All Trucks	001-434.0000.67170	166.88
		422656		001-434.0000.67170	166.88
		422709	PM Truck	001-434.0000.67170	68.07
		421611	P120 Filter	001-434.0000.67170	3.99
		422843	S553	001-434.0000.67170	9.64
		422684	Credit - PM All Trucks	001-434.0000.67170	-163.43
		422654		001-434.0000.67170	-416.30
		422658		001-434.0000.67170	-266.85
		423217	PM All Trucks	001-434.0000.67170	29.69
		422716	PM Trucks - Stock	001-434.0000.67170	162.40
		423221	PM All Trucks	001-434.0000.67170	162.40
		422714		001-434.0000.67170	162.40
		423516	PM S554	001-434.0000.67170	111.84
		423517	PM S553	001-434.0000.67170	111.84
<u>P0360</u>	Pacific Power Products				
APPSB	Check	1513785-00	P433 Cable / Keyswitch	001-434.0000.67050	143.67
<u>P390</u>	Post Falls Gas Mart				
APPSB	Check	INV0021748	Gas / Diesel Fuel Sept 2011	001-434.0000.64030	45.62
<u>U050</u>	United Laboratories				
APPSB	Check	24852R	Shop Supplies	001-434.0000.63007	248.21
Dept 434 Total:					3,243.05
Dept: 441 Urban Forestry					
<u>A5189</u>	Aspen Nursery				
APPSB	Check	6462	Tree Project	001-441.0000.68190	1,615.00
<u>A600</u>	Awards Etc.				
APPSB	Check	21100	Arboretum Name Plate	001-441.0000.63210	136.00
<u>J7049</u>	John Deere Landscapes				
APPSB	Check	59391391	Supplies	001-441.0000.68230	127.50
<u>N210</u>	Northland Nursery				
APPSB	Check	156931	Forestry	001-441.1206.34310	988.98
<u>P390</u>	Post Falls Gas Mart				
APPSB	Check	INV0021748	Gas / Diesel Fuel Sept 2011	001-441.0000.64030	169.06
<u>R251</u>	Ranch & Home Ace Hardware				
APPSB	Check	210026/1	Weed B-Gone	001-441.0000.68220	10.99
<u>S050</u>	Saturday Night Inc.				
APPSB	Check	76294	Urban Forestry Emblem	001-441.0000.63210	59.40
<u>W240</u>	Wilbur-Ellis Company				
APPSB	Check	5832030	Element 3A	001-441.0000.68220	416.13
		5843366	LADA 2F	001-441.0000.68220	206.25

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 Vendor Set: 01 - Vendor Set 01

Check Date: 10/19/2011

Vendor Number	Vendor Name	Bank Code	Payment Type	Invoice #	Invoice Description	Account Number	Distribution Amount
Dept: 442 Cemetery							
C210	City of Post Falls	APPSB	Check	INV0021705	Aug 2011 - Sept 2011 Utilities	001-442.0000.65004	1,534.50
C220	Coleman Oil Co	APPSB	Check	CL14258	Gas / Diesel For September 2011	001-442.0000.64030	546.10
L109	Lowe's Credit Services	APPSB	Check	9800 214952 8 09.25	Concrete Mix	001-442.0000.63760	198.48
				INV0021707		001-442.0000.68170	198.48
P119	Paradise Pictures, LLC	APPSB	Check	0222088	No. 2 Oval B & W - Valentine	001-442.0000.63760	65.00
P390	Post Falls Gas Mart	APPSB	Check	INV0021748	Gas / Diesel Fuel Sept 2011	001-442.0000.64030	99.22
P439	Prairie Falls Golf Course	APPSB	Check	INV0021595	Installation of Water Access	001-442.0000.68230	2,500.00
R251	Ranch & Home Ace Hardware	APPSB	Check	209458/1	Shelf - Level - Impact Ready	001-442.0000.67030	98.51
T1310	Tresko Monument Company	APPSB	Check	32357	Cemetery Inscription - Russell	001-442.0000.63760	98.00
				32352	Barre Grey - Deters	001-442.0000.63760	1,491.25
				32356	Niche Front Inscription - Elmore	001-442.0000.63760	80.00
				32354	Salisbury Pink - Rogers	001-442.0000.63760	384.00
				32355	Georgia Grey - Goodrum	001-442.0000.63760	289.00
				32394	Cemetery Inscription	001-442.0000.63760	111.50
				32393	Charcoal Grey - Rodkey	001-442.0000.63760	319.00
				32358	Niche Front Inscription - Scales	001-442.0000.63760	95.00
				32353	Niche Front Inscription - Cotter	001-442.0000.63760	95.00
W240	Wilbur-Ellis Company	APPSB	Check	5836893	Foundation Turf Herbicide	001-442.0000.68220	1,294.98
Dept 442 Total:							9,498.02
Dept: 443 Parks							
A133	Adams Tractor Company, Inc.	APPSB	Check	4000	Repairs	001-443.0000.67050	1,298.71
C210	City of Post Falls	APPSB	Check	INV0021705	Aug 2011 - Sept 2011 Utilities	001-443.0000.65004	5,577.53
C280	Coeur d'Alene Power Tool	APPSB	Check	323352	Mowers	001-443.0000.91200	19,151.00
C220	Coleman Oil Co	APPSB	Check	CL14258	Gas / Diesel For September 2011	001-443.0000.64030	2,727.47
C3814	Co-op Supply. INC.	APPSB	Check	189853	Fish Food	001-443.0000.63080	28.50
D049	Dogpoopbags.com	APPSB	Check	4018	Dog Clean Up Bags	001-443.0000.63150	315.65
E096	Ewing Irrigation	APPSB	Check	3956504	Fertilizer	001-443.0000.68200	17,671.30
VEN02937	FIXEhardware	APPSB	Check	8308	Glue-In Bolts	001-443.0000.80150	178.23
H1957	Horizon	APPSB	Check	2S014773	Lasco Male Adapter	001-443.0000.68230	16.38
				2S014750	TS Male Adapter	001-443.0000.68230	102.12
J7049	John Deere Landscapes	APPSB	Check	59299144	Kwikcut 13" Hand Saw	001-443.0000.67090	13.40
				59361325	Turf Trax Mark It Blue Paint	001-443.0000.68160	42.30
				59242733	Hydromulch High Density	001-443.0000.68230	332.50
				59278107	Irrigation Supplies - Stock	001-443.0000.68230	129.22
				59301369	4 Adj Pop Up Rotor PGJ Hunter	001-443.0000.68230	96.00
L060	Les Schwab Central Billing Dep	APPSB	Check	10500010337	TR13 Bias Industrial Tube	001-443.0000.66190	7.24
N001	Napa Auto Parts						

Vendor Number	Vendor Name	Invoice #	Invoice Description	Account Number	Distribution Amount
APPSB	Check	421543	Low Hose	001-443.0000.66190	13.44
		419506	P208 Trailer Ball & Hitch Pin	001-443.0000.66190	58.66
I2081	Oce				
APPSB	Check	084435	Maintenance Per Copy / Usage	001-443.0000.64030	13.40
P032	Pacific Northwest Chapter ISA				
APPSB	Check	ATC11FC-25	PNW-ISA Training Conference	001-443.0000.64020	328.99
P390	Post Falls Gas Mart				
APPSB	Check	INV0021748	Gas / Diesel Fuel Sept 2011	001-443.0000.64030	1,347.72
R251	Ranch & Home Ace Hardware				
APPSB	Check	210217/1	Lights For South Park Pavillion	001-443.0000.67030	13.49
		210487/1	ACE Filter	001-443.0000.67030	9.99
S140	Sherwin Williams				
APPSB	Check	0003-0	Shur-Prep Premium Paint	001-443.0000.68240	104.00
S224	SkillPath Seminars				
APPSB	Check	10295618	The Managing Multiple Projects	001-443.0000.64020	199.00
S400	Super 1 Foods				
APPSB	Check	INV0021723	Bleach and Cups	001-443.0000.63110	10.68
		INV0021724	Cups, Sugar and Ice	001-443.0000.63110	18.79
		INV0021721	Ice	001-443.0000.63110	9.90
VEN02538	Terra Underground LLC				
APPSB	Check	1051	Spokane Street On Ramp	001-443.0000.67050	10,699.92
W240	Wilbur-Ellis Company				
APPSB	Check	5836935	Ammonium Sulfate	001-443.0000.68200	1,413.00
Z026	Ziegler Lumber Co #017				
APPSB	Check	1017771821	Irrigation	001-443.0000.68230	17.62
Dept 443 Total:					61,946.15
Dept: 444 Parks - Construction					
VEN02942	1st Class Graphics & Signs				
APPSB	Check	INV0021570	Signs	001-444.1208.80145	475.00
B030	Badger Building Center				
APPSB	Check	222947/2	Sunsy Polycarb Clear	001-444.0000.83050	1,281.53
I275	Inland Fence				
APPSB	Check	INV0021495	Sportsman Fencing	001-444.0000.80155	3,350.00
I340	Interstate Concrete &				
APPSB	Check	70-227618	Singing Hills Trail	001-444.0000.94235	3,042.29
VEN01920	Mallaurcott Design				
APPSB	Check	2257	Design and Photo	001-444.1208.80145	400.00
Dept 444 Total:					8,548.82
Dept: 445 Recreation					
A600	Awards Etc.				
APPSB	Check	21068	Coach of The Year	001-445.0000.63080	24.00
VEN01020	Cindy Jacobs				
APPSB	Check	INV0021655	Yoga & Women's Aikido	001-445.0000.62040	202.30
C210	City of Post Falls				
APPSB	Check	INV0021705	Aug 2011 - Sept 2011 Utilities	001-445.0000.65004	749.36
I1610	Idaho Transportation Dept				
APPSB	Check	9316647	Land Rental	001-445.0000.62140	1.00
I3935	IRPA				
APPSB	Check	INV0021445	2011 IRPA Conference Registration	001-445.0000.64010	125.00
K098	Kootenai County				
APPSB	Check	INV0021585	Special Use Fees - Centennial Trail	001-445.1644.38302	392.00
K130	Kootenai County Reprographics				
APPSB	Check	2011-00000190	School Check Out List	001-445.0000.63210	43.70
VEN01438	Northwest Martial Arts				
APPSB	Check	INV0021654	Martial Arts - Contractual Services	001-445.0000.62040	783.30
P049	Pangaea River Rafting L.L.C.				
APPSB	Check	INV0021471	Contracted Services	001-445.0000.62040	2,079.00
W2568	Peak Health/Wellness				
APPSB	Check	INV0021470	Exercise Class - July, Aug, & Sept	001-445.0000.62040	14.70

Vendor Number Bank Code	Vendor Name Payment Type	Invoice #	Invoice Description	Account Number	Distribution Amount
P390	Post Falls Gas Mart				
APPSB	Check	INV0021748	Gas / Diesel Fuel Sept 2011	001-445.0000.64030	91.50
VEN01382	Rosa's Italian Market & Deli				
APPSB	Check	INV0021474	Cooking Classes	001-445.0000.62040	245.00
S050	Saturday Night Inc.				
APPSB	Check	76216	Youth Flag Football T - Shirts	001-445.0000.63430	1,238.25
		76217	Youth Soccer T - Shirts	001-445.0000.63430	2,515.40
VEN02939	Shaunett Street				
APPSB	Check	INV0021477	Class Cancellation	001-445.1614.33375	170.00
S400	Super 1 Foods				
APPSB	Check	INV0021720	Flag Football - Donuts	001-445.0000.63080	4.98
T126	Trading Company				
APPSB	Check	INV0021516	Day of Caring Supplies	001-445.0000.63080	17.00
Dept 445 Total:					8,696.49

Dept: 451 Planning & Zoning

H001	H & H Business Systems, Inc.				
APPSB	Check	223753	Excess Copies	001-451.0000.66061	6.30
		223752		001-451.0000.66061	36.51
Dept 451 Total:					42.81

Dept: 452 Building Inspector

C220	Coleman Oil Co				
APPSB	Check	CL14258	Gas / Diesel For September 2011	001-452.0000.64030	145.50
H001	H & H Business Systems, Inc.				
APPSB	Check	223753	Excess Copies	001-452.0000.66050	6.30
		223752		001-452.0000.66050	36.51
P390	Post Falls Gas Mart				
APPSB	Check	INV0021748	Gas / Diesel Fuel Sept 2011	001-452.0000.64030	45.97
Dept 452 Total:					234.28

Dept: 453 Engineering

C220	Coleman Oil Co				
APPSB	Check	CL14258	Gas / Diesel For September 2011	001-453.0000.64030	88.77
H001	H & H Business Systems, Inc.				
APPSB	Check	223753	Excess Copies	001-453.1901.66050	6.31
		223752		001-453.1901.66050	36.51
P2801	Pizer				
APPSB	Check	11092007	Software and Licensing	001-453.0000.66014	1,250.00
P390	Post Falls Gas Mart				
APPSB	Check	INV0021748	Gas / Diesel Fuel Sept 2011	001-453.0000.64030	99.69
R251	Ranch & Home Ace Hardware				
APPSB	Check	210599/1	Field Supplies	001-453.0000.63530	14.99
X105	Xerox Corporation				
APPSB	Check	057590749	Computer Drafting Supplies	001-453.0000.63610	35.00
Dept 453 Total:					1,531.27

Dept: 481 Capital Improvements/Contracts

A080	Access Telcom, Inc.				
APPSB	Check	19395	Gold Shore Partnership Plan	001-481.0000.68390	5,761.00
C210	City of Post Falls				
APPSB	Check	INV0021705	Aug 2011 - Sept 2011 Utilities	001-481.0000.68390	770.64
Dept 481 Total:					6,531.64

Fund 001 Total: 271,229.21

Fund: 002 - COMPREHENSIVE LIABILITY

Dept: 410 General Government Services

I065	ICRMP				
APPSB	Check	31A02152100111 09	Annual Member Contribution	002-410.0000.62290	99,540.00

Dept 410 Total: 99,540.00

Fund 002 Total: 99,540.00

Packet: APPKT01346 - CR 10.19.11
Vendor Set: 01 - Vendor Set 01

Check Date: 10/19/2011

Vendor Number	Vendor Name	Invoice #	Invoice Description	Account Number	Distribution Amount
Fund: 003 - PERSONNEL BENEFIT POOL					
Dept: 482 Personnel Pool					
R1249	Reliant Behavioral Health, LLC				
APPSB	Check	129438	EAP Counseling Services	003-482.4000.73000	1,324.44
					Dept 482 Total: 1,324.44
					Fund 003 Total: 1,324.44
Fund: 007 - DRUG SEIZURE PROGRAM					
Dept: 425 Drug Seizure Program					
VEN01935	Ralph F Ansel Jr				
APPSB	Check	INV0021599	K-9 Training	007-425.0000.67020	300.00
					Dept 425 Total: 300.00
					Fund 007 Total: 300.00
Fund: 008 - 911 SUPPORT					
Dept: 426 911 Support					
VEN01023	Kootenai County 911				
APPSB	Check	2011-00000089	KCSD Radio	008-426.0000.66170	23.98
M2005	Motorola Solutions				
APPSB	Check	78178422	Service Agreement	008-426.0000.65031	547.95
T074	Thermal Supply				
APPSB	Check	5120599	Controller - Blossom	008-426.0000.67300	32.18
		5121431	Filters - Blossom	008-426.0000.67300	44.90
		5118867	Controller - Blossom	008-426.0000.67300	343.46
					Dept 426 Total: 992.47
					Fund 008 Total: 992.47
Fund: 035 - PUBLIC SAFETY IMPACT FEES					
Dept: 420 Public Safety Impact Fees					
T105	TischlerBise, Inc.				
APPSB	Check	2011100021	Impact Fee Study	035-420.0000.80300	236.64
					Dept 420 Total: 236.64
					Fund 035 Total: 236.64
Fund: 037 - STREETS IMPACT FEES					
Dept: 431 Streets					
VEN02944	BNSF Railway Company				
APPSB	Check	90045237	Montrose Railroad Crossing	037-431.1303.95040	18,483.84
T105	TischlerBise, Inc.				
APPSB	Check	2011100021	Impact Fee Study	037-431.0000.80300	1,124.04
					Dept 431 Total: 19,607.88
					Fund 037 Total: 19,607.88
Fund: 038 - PARKS IMPACT FEES					
Dept: 443 Parks					
B030	Badger Building Center				
APPSB	Check	K22155/2	47# Portland Cement	038-443.0000.94160	65.00
J7049	John Deere Landscapes				
APPSB	Check	59255547	1 1/2" SDR21 200# PVC Pipe BE	038-443.0000.94160	860.00
		59242726	2 Tee Soc PVC Fitting	038-443.0000.94160	853.11
N210	Northland Nursery				
APPSB	Check	156858	Zelkov Village Grn & Gled Sunbrst	038-443.0000.94160	2,151.50

Vendor Number	Vendor Name	Invoice #	Invoice Description	Account Number	Distribution Amount
<u>T105</u>	TischlerBise, Inc.				
APPSB	Check	2011100021	Impact Fee Study	038-443.0000.80300	611.32
Dept 443 Total:					4,540.93
Fund 038 Total:					4,540.93
Fund: 650 - WASTEWATER OPERATING					
Dept: 463 Wastewater Operating					
<u>A1395</u>	Advanced Compressor & Hose Inc				
APPSB	Check	51333	Air Hose and Fittings	650-463.0000.68025	8.46
<u>C210</u>	City of Post Falls				
APPSB	Check	INV0021705	Aug 2011 - Sept 2011 Utilities	650-463.0000.65004	141.43
<u>C220</u>	Coleman Oil Co				
APPSB	Check	CL14258	Gas / Diesel For September 2011	650-463.0000.65005	1,286.38
<u>C3090</u>	Columbia Electric Supply				
APPSB	Check	1120-513647	Tools	650-463.0000.67090	93.85
		1120-513321	Electric Rails	650-463.0000.68021	524.24
<u>F030</u>	FedEx				
APPSB	Check	7-637-72830	Shipping	650-463.0000.68360	221.27
<u>G05400</u>	GeoEngineers				
APPSB	Check	0114750	TMDL Facilitation	650-463.0000.62040	1,056.59
<u>VEN01092</u>	Givens Pursley LLP				
APPSB	Check	141313	TMDL Attorney	650-463.0000.62010	5,884.78
<u>H030</u>	Hach Company				
APPSB	Check	7448646	Lab Supplies	650-463.0000.63400	26.65
		7446740		650-463.0000.63400	1,158.70
		7446743		650-463.0000.63400	70.65
<u>H215</u>	HD Supply Waterworks Ltd.				
APPSB	Check	3674511	Cover All - Foil	650-463.0000.63400	23.40
		3677618	Odor Control	650-463.0000.68025	514.72
<u>VEN01432</u>	Idaho Board of Water & Wastewater Professionals				
APPSB	Check	INV0021657	Application: Wastewater Licensure	650-463.0000.62060	61.00
<u>I2140</u>	Infilco Degremont, Inc.				
APPSB	Check	403257	UV System Repair	650-463.0000.68025	186.68
<u>J105</u>	J-U-B Engineers, Inc.				
APPSB	Check	72345	Litigation Support	650-463.0000.62010	414.82
		72342	TMDL Assistance	650-463.0000.62040	1,451.74
<u>N001</u>	Napa Auto Parts				
APPSB	Check	422628	Compressor Reel & Hose	650-463.0000.68025	159.00
<u>N040</u>	NCL of Wisconsin, Inc.				
APPSB	Check	293594	Lab Supplies	650-463.0000.63400	987.51
<u>N500</u>	NSI Solutions, Inc				
APPSB	Check	284921	Lab Stds	650-463.0000.63400	185.00
<u>V040</u>	Office Depot				
APPSB	Check	580685387001	Toner	650-463.0000.63060	56.23
<u>B1700</u>	OfficeMax				
APPSB	Check	621509	Journal Books	650-463.0000.63060	87.98
		613017	Office Supplies	650-463.0000.63060	86.86
		624953	Printer Ink	650-463.0000.63060	80.34
<u>VEN02223</u>	Parker Ag Services LLC				
APPSB	Check	J002817	Bio Solid Disposal	650-463.0000.62150	11,846.33
<u>P140</u>	Pass Word, Inc.				
APPSB	Check	10146994	Locate - One Call	650-463.0000.62320	306.15
<u>P390</u>	Post Falls Gas Mart				
APPSB	Check	INV0021748	Gas / Diesel Fuel Sept 2011	650-463.0000.65005	76.25
<u>R003</u>	R & D Supply, Inc.				
APPSB	Check	189359	Micro Bugs	650-463.0000.68025	380.00
<u>R251</u>	Ranch & Home Ace Hardware				
APPSB	Check	210581/1	Tape and Tool Caddy	650-463.0000.67090	44.97
		210535/1	Ice Scraper	650-463.0000.67170	12.99
		210305/1	Nozzle - Tape	650-463.0000.68021	25.39

Vendor Number	Vendor Name	Invoice #	Invoice Description	Account Number	Distribution Amount
APP	PSB	Check			
		210630/1	Eye Bolts, Stops, Etc.	650-463.0000.68025	27.75
		210469/1	PVC Glue and Primer	650-463.0000.68025	16.64
		210324/1	Cord	650-463.0000.68025	18.98
		210307/1	Nipples	650-463.0000.68025	16.11
		210552/1	Pipe Straps	650-463.0000.68025	9.09
		210444/1	Pails	650-463.0000.68025	12.87
S748	SVL Analytical, Inc.				
APP	PSB	Check			
		W1H0431	Samples	650-463.0000.68360	50.00
		W1H0391		650-463.0000.68360	50.00
W060	The Waterclear Company, Inc.				
APP	PSB	Check			
		3162	Polymer	650-463.0000.63480	6,145.33
T118	TPI Embroidery				
APP	PSB	Check			
		10711	Uniform	650-463.4000.72000	233.40
U070	United Pipe & Supply				
APP	PSB	Check			
		8771235	Locate Balls	650-463.0000.63330	684.00
VEN02947	Water Environment Federation Membership				
APP	PSB	Check			
		INV0021650	Annual Dues	650-463.0000.62060	123.00
W095	Welding Fabrication Services				
APP	PSB	Check			
		6777	Bracket	650-463.0000.68025	97.50
		6799	Machine Elbow	650-463.0000.68025	65.00
Dept 463 Total:					35,010.03
Fund 650 Total:					35,010.03
Fund: 651 - WASTEWATER CAPITAL - WWTP					
Dept: 463 Wastewater Operating					
VEN01937	AlgEvolve LLC				
APP	PSB	Check			
		202	Filteration Pilot	651-463.0000.93160	5,040.00
J105	J-U-B Engineers, Inc.				
APP	PSB	Check			
		72343	Plant Start-Up / Close	651-463.3101.95520	1,087.75
		72344	Facility Plan	651-463.3209.95500	26,250.00
Dept 463 Total:					32,377.75
Fund 651 Total:					32,377.75
Fund: 653 - WASTEWATER STORM WATER					
Dept: 464 Wastewater Storm Water					
A090	Accurate Testing Labs LLC				
APP	PSB	Check			
		64125	Samples	653-464.0000.68225	690.00
A497	Arrow Construction Supply, Inc				
APP	PSB	Check			
		96152	5th Avenue Drainage	653-464.0000.68380	809.50
C210	City of Post Falls				
APP	PSB	Check			
		INV0021705	Aug 2011 - Sept 2011 Utilities	653-464.0000.65081	11,437.90
C220	Coleman Oil Co				
APP	PSB	Check			
		CL14258	Gas / Diesel For September 2011	653-464.0000.64030	268.67
C360	Consolidated Supply Co.				
APP	PSB	Check			
		S5788711.001	Pipe Fittings	653-464.0000.68380	295.65
P060	Panhandle Concrete Products				
APP	PSB	Check			
		40898	5th Ave Drainage	653-464.0000.68380	161.00
		40891	5th Avenue Drainage	653-464.0000.68380	510.00
		40834		653-464.0000.68380	385.00
		40904	Grade Rings	653-464.0000.68380	239.00
R251	Ranch & Home Ace Hardware				
APP	PSB	Check			
		210364/1	Staple Gun and Staples	653-464.0000.66190	35.78
		210653/1	5th Avenue Drainage	653-464.0000.68380	41.61
VEN02538	Terra Underground LLC				
APP	PSB	Check			
		1066	5th Avenue Drainage	653-464.0000.68380	5,642.26
W230	Wilbert Precast Inc.				
APP	PSB	Check			
		97691	5th Avenue Drainage	653-464.0000.68380	3,190.00
Dept 461 Total:					23,706.37

Packet: APPKT01346 - CR 10.19.11
 Vendor Set: 01 - Vendor Set 01

Check Date: 10/19/2011

Vendor Number	Vendor Name	Invoice #	Invoice Description	Account Number	Distribution Amount
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Fund: 700 - SANITATION

Dept: 461 Sanitation

C115	Northwest Waste & Recycling LLC				
APPSB	Check	INV0021708	Monthly Sanitation - September 2011	700-461.0000.62042	135,479.56
Dept 461 Total:					135,479.56
Fund 700 Total:					135,479.56

Fund: 750 - WATER OPERATING

Balance Sheet Accounts

VEN02932	BLAIR, STEVEN L				
APPSB	Check	INV0021374	BLAIR, STEVEN L	750-17000	48.62
VEN02929	FAS-AHM UTILITIES LLC				
APPSB	Check	INV0021368	FAS-AHM UTILITIES LLC	750-17000	20.62
VEN02933	GREYSTONE HOMES				
APPSB	Check	INV0021376	GREYSTONE HOMES	750-17000	61.39
VEN02935	LAWSON HOMES INC				
APPSB	Check	INV0021380	LAWSON HOMES INC	750-17000	50.00
VEN02930	MONARCH DEVELOPMENT				
APPSB	Check	INV0021370	MONARCH DEVELOPMENT	750-17000	28.08
VEN02931	RUTLEDGE, SANLYN				
APPSB	Check	INV0021372	RUTLEDGE, SANLYN	750-17000	40.70
VEN02934	WICKEL, STEVE & LISA				
APPSB	Check	INV0021378	WICKEL, STEVE & LISA	750-17000	66.04
Balance Sheet Accounts Total:					315.45

Dept: 462 Water Operating

A090	Accurate Testing Labs LLC				
APPSB	Check	63979	VOC Test - Well 9	750-462.0000.68360	160.00
B030	Badger Building Center				
APPSB	Check	K22168/2	2 x 4s	750-462.0000.68010	3.76
C180	Central Pre Mix Concrete				
APPSB	Check	13-1626404	Pea Gravel	750-462.0000.63280	257.05
C210	City of Post Falls				
APPSB	Check	INV0021705	Aug 2011 - Sept 2011 Utilities	750-462.0000.65004	260.74
C220	Coleman Oil Co				
APPSB	Check	CL14258	Gas / Diesel For September 2011	750-462.0000.64030	986.30
V040	Office Depot				
APPSB	Check	580551664001	Toner	750-462.0000.63060	107.67
		580676763001		750-462.0000.63060	56.23
		580551562001	Planner	750-462.0000.63060	17.99
B1700	OfficeMax				
APPSB	Check	613017	Office Supplies	750-462.0000.63060	114.08
		621509	Journal Books	750-462.0000.63060	43.99
P140	Pass Word, Inc.				
APPSB	Check	10146994	Locate - One Call	750-462.0000.62320	306.15
P390	Post Falls Gas Mart				
APPSB	Check	INV0021748	Gas / Diesel Fuel Sept 2011	750-462.0000.64030	109.12
R251	Ranch & Home Ace Hardware				
APPSB	Check	210524/1	Bushing	750-462.0000.63280	21.16
		210354/1	W113 - Shop	750-462.0000.63280	46.58
		210492/1	Sawall Blades and Bar	750-462.0000.67090	60.98
R2175	Ross Point Water				
APPSB	Check	INV0021475	September Shut Offs	750-462.3317.33610	105.00
U070	United Pipe & Supply				
APPSB	Check	8746613	6" Romac Fitting	750-462.0000.63280	471.62
		8740857	2" Meters	750-462.0000.63550	2,044.32
Dept 462 Total:					5,172.74

Fund 750 Total: 5,488.19

Report Total: 629,833.47



Fund	Account	Amount
001 - GENERAL FUND		
	001-15010	492.44
	001-22080	500.00
	001-22115	8,000.00
	001-411.0000.62060	14,627.00
	001-412.0000.63060	97.25
	001-412.0000.66014	7,804.91
	001-412.0000.66030	46.87
	001-412.0000.66040	499.78
	001-412.0000.66180	19.95
	001-413.0000.62060	225.00
	001-414.0000.66015	7,404.45
	001-415.0000.62000	147.74
	001-415.0000.66080	60.05
	001-417.0000.80010	499.00
	001-417.0000.80070	5,100.00
	001-421.0000.62370	225.00
	001-421.0000.63060	28.80
	001-421.0000.63070	59.83
	001-421.0000.63130	194.34
	001-421.0000.63920	653.75
	001-421.0000.64020	3,603.10
	001-421.0000.65004	579.35
	001-421.0000.66041	185.00
	001-421.0000.66042	111.57
	001-421.0000.67020	97.80
	001-421.0000.67100	662.90
	001-421.0000.67170	1,079.33
	001-421.0000.68010	1,324.72
	001-421.0000.68030	1,325.37
	001-421.0000.90020	38,050.45
	001-421.1501.33214	75.00
	001-421.4000.72000	4,871.68
	001-421.4000.72020	117.95
	001-423.0000.63730	236.67
	001-423.1101.65115	140.45
	001-423.1135.68400	1,604.63
	001-423.1137.63210	300.00
	001-424.0000.62060	1,200.00
	001-424.0000.64020	25.00
	001-424.0000.64030	253.18
	001-427.0000.62040	115.00
	001-427.0000.63151	32.01
	001-427.0000.65004	31.84
	001-427.0000.67020	1,911.65
	001-427.0000.80010	1,176.48
	001-431.0000.63000	35.71
	001-431.0000.63260	17.80
	001-431.0000.64030	6,590.44
	001-431.0000.65004	180.65
	001-431.0000.67070	55.83
	001-431.0000.68110	3,296.86
	001-431.0000.91050	38,767.95
	001-431.0000.95110	11,224.02
	001-432.0000.62060	195.00
	001-432.0000.64030	90.53
	001-433.0000.63140	81.04

001-433.0000.63150	188.02
001-433.0000.63720	-110.23
001-433.0000.63730	122.10
001-433.0000.64030	295.70
001-433.0000.67030	223.85
001-433.0000.68010	122.15
001-433.0000.68030	52.66
001-434.0000.63007	248.21
001-434.0000.63160	137.43
001-434.0000.63690	23.00
001-434.0000.64030	45.62
001-434.0000.67050	2,359.77
001-434.0000.67150	30.02
001-434.0000.67170	309.45
001-434.0000.67210	89.55
001-441.0000.63210	195.40
001-441.0000.64030	169.06
001-441.0000.68190	1,615.00
001-441.0000.68220	633.37
001-441.0000.68230	127.50
001-441.1206.34310	988.98
001-442.0000.63760	3,226.23
001-442.0000.64030	645.32
001-442.0000.65004	1,534.50
001-442.0000.67030	98.51
001-442.0000.68170	198.48
001-442.0000.68220	1,294.98
001-442.0000.68230	2,500.00
001-443.0000.63080	28.50
001-443.0000.63110	39.37
001-443.0000.63150	315.65
001-443.0000.64020	527.99
001-443.0000.64030	4,088.59
001-443.0000.65004	5,577.53
001-443.0000.66190	79.34
001-443.0000.67030	23.48
001-443.0000.67050	11,998.63
001-443.0000.67090	13.40
001-443.0000.68160	42.30
001-443.0000.68200	19,084.30
001-443.0000.68230	693.84
001-443.0000.68240	104.00
001-443.0000.80150	178.23
001-443.0000.91200	19,151.00
001-444.0000.80155	3,350.00
001-444.0000.83050	1,281.53
001-444.0000.94235	3,042.29
001-444.1208.80145	875.00
001-445.0000.62040	3,324.30
001-445.0000.62140	1.00
001-445.0000.63080	45.98
001-445.0000.63210	43.70
001-445.0000.63430	3,753.65
001-445.0000.64010	125.00
001-445.0000.64030	91.50
001-445.0000.65004	749.36
001-445.1614.33375	170.00
001-445.1644.38302	392.00
001-451.0000.66061	42.81
001-452.0000.64030	191.47
001-452.0000.66050	42.81
001-453.0000.63530	14.99
001-453.0000.63610	35.00
001-453.0000.64030	188.46
001-453.0000.66014	1,250.00
001-453.1901.66050	42.82

001-481.0000.68390	6,531.64
Fund 001 Total:	271,229.21
002 - COMPREHENSIVE LIABILITY	
002-410.0000.62290	99,540.00
Fund 002 Total:	99,540.00
003 - PERSONNEL BENEFIT POOL	
003-482.4000.73000	1,324.44
Fund 003 Total:	1,324.44
007 - DRUG SEIZURE PROGRAM	
007-425.0000.67020	300.00
Fund 007 Total:	300.00
008 - 911 SUPPORT	
008-426.0000.65031	547.95
008-426.0000.66170	23.98
008-426.0000.67300	420.54
Fund 008 Total:	992.47
035 - PUBLIC SAFETY IMPACT FEES	
035-420.0000.80300	236.64
Fund 035 Total:	236.64
037 - STREETS IMPACT FEES	
037-431.0000.80300	1,124.04
037-431.1303.95040	18,483.84
Fund 037 Total:	19,607.88
038 - PARKS IMPACT FEES	
038-443.0000.80300	611.32
038-443.0000.94160	3,929.61
Fund 038 Total:	4,540.93
650 - WASTEWATER OPERATING	
650-463.0000.62010	6,299.60
650-463.0000.62040	2,508.33
650-463.0000.62060	184.00
650-463.0000.62150	11,846.33
650-463.0000.62320	306.15
650-463.0000.63060	311.41
650-463.0000.63330	684.00
650-463.0000.63400	2,451.91
650-463.0000.63480	6,145.33
650-463.0000.65004	141.43
650-463.0000.65005	1,362.63
650-463.0000.67090	138.82
650-463.0000.67170	12.99
650-463.0000.68021	549.63
650-463.0000.68025	1,512.80
650-463.0000.68360	321.27
650-463.4000.72000	233.40
Fund 650 Total:	35,010.03
651 - WASTEWATER CAPITAL - WWTP	
651-463.0000.93160	5,040.00
651-463.3101.95520	1,087.75
651-463.3209.95500	26,250.00
Fund 651 Total:	32,377.75
653 - WASTEWATER STORM WATER	
653-464.0000.64030	268.67
653-464.0000.65081	11,437.90
653-464.0000.66190	35.78
653-464.0000.68225	690.00
653-464.0000.68380	11,274.02
Fund 653 Total:	23,706.37
700 - SANITATION	
700-461.0000.62042	135,479.56
Fund 700 Total:	135,479.56
750 - WATER OPERATING	
750-17000	315.45
750-462.0000.62320	306.15
750-462.0000.63060	339.96
750-462.0000.63280	796.41

750-462.0000.63550	2,044.32
750-462.0000.64030	1,095.42
750-462.0000.65004	260.74
750-462.0000.67090	60.98
750-462.0000.68010	3.76
750-462.0000.68360	160.00
750-462.3317.33610	105.00
Fund 750 Total:	5,488.19
Report Total:	629,833.47

**CITY OF POST FALLS
CONSENT AGENDA REPORT**

DATE: OCTOBER 18, 2011

TO: HONORABLE MAYOR AND CITY COUNCIL

FROM: BILL MELVIN, CITY ENGINEER

SUBJECT: UNDERGROUND FORCE IMPROVEMENT DEFERRAL REQUEST

RECOMMENDED ACTION: With approval of the Consent Agenda, City Council approves the request for deferral of right-of-way frontage improvements associated with the Underground Force project, located at 5650 East Seltice Way.

ISSUE: Under Ground Force Manufacturing is building a new manufacturing facility at 5650 East Seltice Way. Public rights-of-way improvements are required with typical site developments such as this project. Underground Force is requesting a deferral of the requirements to complete these improvements.

DISCUSSION: Underground Force is requesting a deferral of the frontage improvements based upon the following:

It was originally anticipated that the Commerce Department Grant awarded for the project would cover the cost of these improvements, and Underground Force secured their project funding accordingly. The bids for the grant project were higher than anticipated, and the project had to be scaled back to cover just the offsite utility portion of the project. This outcome left the frontage improvements unfunded.

Additionally, as the adjacent property is not developed and may not be developed for some time, they are of the opinion that improvements would be better served if constructed as a much larger project that would provide increased continuity along Seltice Way. The Applicant has stated a willingness to cooperate with these improvements when they are constructed in the future, and requests that the City defer these improvements until a later date when the improvements can be constructed with other local associated improvements.

SUPPORTING DOCUMENTS: A copy of the deferral request is attached.



October 7, 2011

Mr. William F. Melvin, P.E.
City Engineer
City of Post Falls
408 Spokane Street
Post Falls, ID 83854

RE: REQUEST FOR IMPROVEMENT WAIVER – UNDERGROUND FORCE

Mr. Melvin:

This letter serves as a request for the waiver of frontage improvements associated with the UnderGround Force manufacturing project located at 6001 East Seltice Way. It is our desire that this request for waiver of the improvements be placed on the October 18, 2011 City Council Agenda for their consideration. Our request is for the waiver of the improvements located within the public rights-of-way; pedestrian trails, street trees, irrigation and associated landscaping. The basis for our request is as follows:

During the planning and funding stage of our project, Ground Force, Panhandle Area Council and the City of Post Falls had successfully obtained a Community Development Block Grant to help support our site development, based upon the job creation and associated impact for the local economy. As part of this grant, we (Ground Force) had to sign an agreement assuring that we created at least (50) new jobs and at minimum dollar entry rate. If we do not hire these new workers, we could be liable for the full value of this Community Block Grant.

The dollars available within the grant were originally to provide water and sanitary sewer utility extensions to our site. After a few meetings with your City Administrator and Public Service Director and others at the City, we were told that this grant would also cover the project's frontage improvements within the rights-of-way, this is stated in your portion of the presentation made to the Economic Advisory Council on June 20, 2011. Part "V" Section "A" states: ..."ICDBG funds will construct the following improvements:

*1200 LF sanitary sewer mains and 2600 LF water main. The extension of the sanitary sewer main and looping of water main will provide for the collection of wastewater from the site and the capacity to provide for adequate fire flows. Frontage improvement along Seltice Way includes 650 LF pavement widening, curb and gutter, storm drainage facilities, and a paved pedestrian pathway.

We understand that this project was put out for public bid, and the bids were higher than anticipated. The city now tells us that our project had to be scaled back to just the essentials required to support our project, and those essentials being the utilities. They also said they obtained funding based upon the proposed grant and now do not have the dollars available to complete the frontage improvements.



(Note)

- Our two project sites are “not” located adjacent to any other fully developed sites, and we do not anticipate that there will be development next to our facility for some time. It is our opinion that developing the frontage improvements, including a multi-use pathway that without connection into any other associated improvements, does not make sense at this time. We are requesting you defer these improvements until a later date, when the improvements can be constructed with other local associated improvements.

We truly appreciate all the personnel of the City of Post Falls and Mayor Larkin for their assistance with this project and your thoughtful consideration of this request for waiver.

Sincerely,

Ron Nilson, President/CEO
Underground Force, LLC

**CITY OF POST FALLS
AGENDA REPORT**

Reviewed By:	
DH	_____
ATY	_____
CA	_____

DATE: 10/18/11

TO: HONORABLE MAYOR AND CITY COUNCIL

FROM: Parks and Recreation Director, Fair

SUBJECT: Acceptance of Contract for Landscape Architectural Services

RECOMMENDED ACTION: Request the approval of a contract with Gavin Associates, for landscape architectural design services for a sports complex.

DISCUSSION: The park and recreation department and commission will be working on park planning and design for 80 acre sports complex located on land application property.

The planning of this has been broken down into two parts. The first phase will be for site analysis and feasibility for a cost of \$29,946.00. The second phase will only happen when the city gives a notice to proceed. That phase will cover the site master plan for a cost of \$59,601.00. The total cost of the project is \$89,547.00.

The cost of this Contract will be covered by impact fees.

FISCAL IMPACT: \$89,547.00

SUPPORTING DOCUMENTS: Sports complex agreement
Scope of work
Exhibits, A through D

PROFESSIONAL SERVICES AGREEMENT

AGREEMENT made between the city of Post Falls, a political subdivision of the state of Idaho, herein "CITY" and Gavin Associates... Landscape Architecture, a(n) Limited Liability Corporation, whose business address is 1611 North Molter Road, Liberty Lake, Wa 99019 , herein "CONTRACTOR").

The parties agree as follows:

1. SCOPE OF WORK: CITY engages CONTRACTOR to perform the work associated with the SPORTS COMPLEX as set forth in Exhibit "A" attached hereto, which exhibit outlines the Scope of Work broken into tasks and the costs and time frame associated with each task. No work will be performed on any task until the CITY has provided CONTRACTOR a Notice to Proceed on that specific task. The CITY reserves the right to not proceed with some or all of the tasks.

2. PAYMENT: CITY agrees to pay CONTRACTOR for services rendered under this Agreement for each task in which a Notice to Proceed has been issued by the CITY in the amount not to exceed set forth below. If a Notice to Proceed has not been issued for a particular task, the CONTRACTOR shall not proceed with that task and the CITY shall not be obligated to pay the CONTRACTOR for that task.

Task 1 Site Analysis & Feasibility Report; not to exceed \$29,946.00

Task 2 Site Master Plan; not to exceed \$59,601.00

The parties agree that CONTRACTOR will invoice CITY for payment under this Agreement for services rendered herein.

3. RIGHT OF CONTROL: CITY agrees that it will have no right to control or direct the details, manner, or means by which CONTRACTOR accomplishes the results of the services performed hereunder. CONTRACTOR has no obligation to work any particular hours or days or any particular number of hours or days. CONTRACTOR agrees, however, that CONTRACTOR's other contracts or services shall not interfere with the performance of the services under this Agreement.

4. INDEPENDENT CONTRACTOR RELATIONSHIP: CONTRACTOR is an independent contractor and is not an employee, servant, agent, partner, or joint venturer of CITY. CITY shall determine the work to be done by CONTRACTOR, but CONTRACTOR shall determine the legal means by which it accomplishes the work specified by CITY.

5. FEDERAL, STATE, AND LOCAL PAYROLL TAXES: Neither federal, state or local income taxes, nor payroll taxes of any kind shall be withheld and paid by CITY on behalf of CONTRACTOR or the employees of CONTRACTOR. CONTRACTOR shall not be treated as an employee with respect to the services performed hereunder for federal or state tax purposes. CONTRACTOR understands that CONTRACTOR is responsible to pay, according to law, CONTRACTOR's income tax. CONTRACTOR further understands that CONTRACTOR may be liable for self-employment (Social Security) tax to be paid by CONTRACTOR according to law.

6. LICENSES AND LAW: CONTRACTOR represents that CONTRACTOR possess the skill and experience necessary and all licenses required to perform the services under this agreement. CONTRACTOR further agrees to comply with all applicable laws in the performance of the services hereunder.

7. FRINGE BENEFITS: Because CONTRACTOR is engaged in its own independently established business, CONTRACTOR is not eligible for, and shall not participate in, any employee pension, health, or other fringe benefit plans of CITY.

8. WORKER'S COMPENSATION: CONTRACTOR shall maintain in full force and effect worker's compensation for CONTRACTOR and any agents, employees, and staff that the CONTRACTOR may employ, and provide proof to CITY of such coverage or that such worker's compensation insurance is not required under the circumstances.

9. EQUIPMENT, TOOLS, MATERIALS OR SUPPLIES: CONTRACTOR shall supply, at CONTRACTOR's sole expense, all equipment, tools, materials and/or supplies to accomplish the services to be provided herein.

10. EFFECTIVE DATE: This contract will be effective upon the execution by both parties.

11. WARRANTY: CONTRACTOR warrants that all services will be performed in a good workmanlike manner. CONTRACTOR acknowledges that it will be liable for any breach of this warranty.

12. INDEMNIFICATION AND INSURANCE:

As respects to acts, errors or omissions in the performance of professional services, CONTRACTOR agrees to indemnify and hold harmless CITY, its officers, employees, and CITY-designated volunteers from and against any and all claims, demands, defense costs, liability or consequential damages of any kind or nature arising directly out of CONTRACTOR's negligent acts, errors or omissions in the performance of its professional services under the terms of this contract.

As respects all acts or omissions which do not arise directly out of the performance of professional services including, but not limited to those acts or omissions normally covered by general and automobile liability insurance, CONTRACTOR agrees to indemnify, defend (at CITY's option), and hold harmless CITY, its officers, agents, employees, representatives, and volunteers from and against any and all claims, demands, defense costs, liability, or consequential damages of any kind or nature arising out of or in connection with CONTRACTOR's (or CONTRACTOR's subcontractors, if any) performance or failure to perform, under the terms of this contract; excepting those which arise out of the sole negligence of CITY.

Without limiting CITY's right to indemnification, it is agreed that CONTRACTOR shall secure prior to commencing any activities under this Agreement, and maintain during the term of this Agreement, insurance coverage as follows:

- a. Worker's compensation insurance as required by Idaho statutes.
- b. Comprehensive general liability insurance or commercial general liability insurance, including coverage for premises and operations, contractual liability, personal injury liability, products/completed operations liability, broad-form property damage (if applicable) and independent contractor's liability (if applicable), in an amount of not less than One Million Dollars (\$1,000,000.00) per occurrence, combined single limit, written on an occurrence form.

- c. Comprehensive automobile liability coverage including, as applicable, owned, nonowned and hired autos, in an amount of not less than One Million Dollars (\$1,000,000.00) per occurrence, combined single limit, written on an occurrence form.
- d. Professional liability insurance coverage, including contractual liability, in an amount not less than One Million Dollars (\$1,000,000.00), and CONTRACTOR shall maintain such coverage for at least four (4) years from the termination of this Agreement; and during this four- year period, CONTRACTOR shall use CONTRACTOR's best efforts to ensure that there is no change of the retroactive date on this insurance coverage.

CITY is hereby authorized to reduce the requirements set forth above in the event CITY determines that such reduction is in CITY's best interest.

Each insurance policy required by this Agreement shall contain the following clauses:

- a. This insurance shall not be canceled, limited in scope or coverage, or non-renewed until after thirty (30) days prior written notice has been given to the City Administrator of CITY.
- b. It is agreed that any insurance maintained by CITY shall apply in excess of and not contribute with insurance provided by this policy.

Each insurance policy required by this Agreement, excepting policies for worker's compensation and professional liability, shall contain the following clause:

CITY, its officers, agents, employees, representatives and volunteers are added as additional insureds as respects operations and activities of, or on behalf of, the named insured, performed under contract with CITY.

Prior to commencing any work under this Agreement, CONTRACTOR shall deliver to CITY insurance certificates confirming the existence of the insurance required by this Agreement, and including the applicable clauses referenced above. Also, within thirty (30) days of the execution date of this Agreement, CONTRACTOR shall provide to CITY endorsements to the above-required policies, which add to these policies the applicable clauses referenced above. Said endorsements shall be signed by an authorized representative of the insurance company and shall include the signature's company affiliation and title. Should it be deemed necessary by CITY, it shall be CONTRACTOR's responsibility to see that CITY receives documentation acceptable to CITY which sustains that the individual signing said endorsements is indeed authorized to do so by the insurance company. Also, CITY has the right to demand, and to receive within a reasonable time period, copies of any insurance policies required under this Agreement.

In addition to any other remedies CITY may have if CONTRACTOR fails to provide or maintain any insurance policies or policy endorsements to the extent and within the time herein required, CITY may, at its sole option:

- a. Obtain such insurance and deduct and retain the amount of the premiums for such insurance from any sums due under the Agreement;
 - 1. Order CONTRACTOR to stop work under this Agreement and/or withhold any payment(s) which become due to CONTRACTOR hereunder until CONTRACTOR demonstrates compliance with the requirements hereof.
 - 2. Terminate this Agreement.

Exercise of any of the above remedies, however, is an alternative to other remedies CITY may have and is not the exclusive remedy for CONTRACTOR's failure to maintain insurance or secure appropriate endorsements.

Nothing herein contained shall be construed as limiting in any way the extent to which CONTRACTOR may be held responsible for payments of damages to persons or property resulting from CONTRACTOR's, or its subcontractor's, performance of the work covered under this Agreement.

13. OWNERSHIPS: All work performed by CONTRACTOR on behalf of CITY shall become the property of CITY upon payment by CITY for the services, including but not limited to electronic data and data compiled for the purpose of generating the final work product. CITY shall have the right to use the data without obtaining prior approval by the CONTRACTOR.

1. NONWAIVER: Failure of either party to exercise any of the rights under this Agreement, or breach thereof, shall not be deemed to be a waiver of such right or a waiver of any subsequent breach.

2. CHOICE OF LAW: Any dispute under this Agreement, or related to this Agreement, shall be decided in accordance with the laws of the state of Idaho.

3. ENTIRE AGREEMENT: This is the entire Agreement of the parties and can only be modified or amended in writing by the parties.

4. SEVERABILITY: If any part of this Agreement is held unenforceable, the remaining portions of the Agreement will nevertheless remain in full force and effect.

5. ATTORNEY FEES: Reasonable attorney fees shall be awarded to the prevailing party in any action to enforce this Agreement or to declare forfeiture or termination of this Agreement.

19. EFFECTIVE DATE: This agreement shall be effective on the date it is executed by the last party executing this agreement.

CONTRACTOR

CITY
CITY OF POST FALLS

By _____

Tim Gavin, President

Clay Larkin, Mayor

Its _____

Date: _____

Date: _____

ATTEST:

Charity Cynova, City Clerk

GAVIN ASSOCIATES...

Landscape Architecture, LLC.

Park Planning

Sustainable Site Design

Green Roofs

October 10, 2011

Dave Fair
Dir. of Parks and Recreation
City of Post Falls
408 Spokane Street
Post Falls, ID 83854

**RE: Proposal for Design Services for:
Post Falls Athletic Complex**

Mr. Fair

We, the Design Team, thank you for this opportunity to work with you and the Athletic Complex Design Committee on the successful completion of the subject project. We believe that this complex will be a valuable asset to your community and the region once it is completed and in use.

CURRENT UNDERSTANDING

Our current understanding is: There will be two contracts to enter and complete before the complex will begin construction in early summer 2012. The first contract will require the completion of a site analysis/feasibility report and a site master plan. The site analysis/feasibility report will be completed first, with that, and the assumptions of a business plan, we will determine whether the complex can be built with current levels of utilities, road access etc., or what will require upgrading to meet the demands of the proposed development. At this juncture, the project will be assessed by the City on whether to proceed. Based upon approval to proceed, we will continue towards the site master planning process. It is anticipated that the 'Business Plan' will be completed by City staff at the same time as the Site Analysis/ Feasibility Report.

One of the final steps of the master plan is to identify the initial phase to be constructed. This process will include a site plan and cost opinion that shall be approved by the committee before the master plan can be accepted as complete. Once the master plan is accepted, we will prepare a proposal for design services to complete documents for phase – 1 construction.

The schedule for the proposed services is as follows:

Site Analysis/ Feasibility Report	December	21, 2011
Site Master Plan	March	20, 2012
Construction Documents	Three months	

GAVIN ASSOCIATES...

Landscape Architecture, LLC.

Park Planning

Sustainable Site Design

Green Roofs

EXHIBIT - A

This document outlines the proposed 'Scope of Work' and important events.

EXHIBIT - B

The attached 'Cost Proposal' identifies tasks, team assignments and distribution of fees.

EXHIBIT - C

The attached 'Project Schedule' identifies the design process and meeting sequences.

EXHIBIT - D

The attached 'Schedule of Fees' identifies the hourly rates for each design team member and assigned staff within their respective companies.

DELIVERABLES:

- Site Analysis/Feasibility Report (3 copies plus an electronic copy)
- Site Master Plan, Utility layout, Site Amenities & Color boards (1 copy plus an electronic copy)
- Supporting documentation (3 copies plus an electronic copy)
- Cost opinions (within 'supporting doc's')
- Phase 1 site plan and cost opinion (within 'supporting doc's')

SERVICES NOT INCLUDED:

- Construction documents
- Geo-Tech Report
- Zoning & Planning issues
- Transportation study
- Alerting the public about upcoming presentations/workshops

Thank you for this opportunity. We are excited to work with you toward the successful completion of this 'Signature' Regional Athletic Complex.

Sincerely,

GAVIN ASSOCIATES *Landscape Architecture, LLC.*

Tim G. Gavin

Tim G. Gavin, President
Idaho Registered Landscape Architect #256

Encl:

EXHIBIT – A – Scope of Work
EXHIBIT – B – Cost Proposal
EXHIBIT – C – Project Schedule
EXHIBIT – D – Schedule of Fees

EXHIBIT – A – SCOPE OF WORK POST FALLS ATHLETIC COMPLEX

10/10/11

Design Committee: Dave Fair, Hilary Anderson, Mike Neher & Robert Bravado

Design Team: GALA, MT-LA, PMA, T-O E & NAC

A meeting calendar will be set once a contract is imminent and a true start date is in hand.

MEETING #1

A kick-off meeting will be held to introduce the members of the Design Committee (and invited guests) and the Design Team. A SWOT analysis process will be conducted to scrutinize the athletic complex success within this regions market place.

SITE ANALYSIS/FEASIBILITY REPORT PHASE

The project team researches the existing site conditions and features to determine the constraints and opportunities in providing a workable 'canvas' for the development of an athletic complex. Research items are (but not limited to), a site survey and topography analysis, existing vegetation, environmental issues, soils analysis, utilities and easements, wind conditions, sun direction and neighborhood issues. During this site analysis period a 'Business Plan' shall be prepared by the P & R staff, to give direction to the master plan phase of work and to enable the design team to evaluate whether the existing site is a benefit or a detriment to the development of the complex. We do not anticipate public involvement during this phase of work, we do, however, see close communication with the providers of the business plan and status reviews with the Design Committee. The meetings with the committee members, during this phase of work will be on a one to one basis and impromptu and therefore not shown within this document or schedule.

We have been informed that some research has been completed or in the process of completion, and we will review them and report our findings as to their pertinence to this project. Currently there are three documents that we have in our possession; 'Rathdrum Prairie Waste Water Master Plan – Executive Summary' (April 2009), The Design Suitability Study (June 28, 2006) and the Soils Characteristics Report (August 31, 2004).

The Design Committee will prepare and present the 'Business Plan' to the Design Team leader for consideration. The Design Team will assess the business plan and what affects the 'Site Analysis' will impact the development of the complex. The impacts will be compiled into a Feasibility Report.

MEETING #2

After the business plan has been considered by the Design Team the site and soil analysis / feasibility report will be presented to the Design Committee for review and approval to proceed. It will be at this meeting that the teams will determine whether the athletic complex will proceed to the Site Master Plan phase.

SITE MASTER PLAN PHASE

The Design Team will conduct interviews with purveyors of services such as power & water companies, trash collection, City and P&R staff, potential stake holders and sport lighting companies to name a few and compile the information for the 'Design Programming' phase of work.

MEETING #3

A Design Charrette/workshop will be conducted with members of the design committee and team, stake holders and the general public. This process will engage the attendees to a better understanding of what role the athletic complex will fill within the community and region. The recreation and revenue amenities within the complex will be outlined and discussed.

MEETING #4

The Design Team will prepare conceptual site plans (2 or more) and present them to the Design Committee for input. The input from this meeting will be reviewed by the design team and proceed to the 'Preliminary' Site Master Plan' phase.

MEETING #5

The Design Team will prepare a scaled Preliminary Site Master Plan with color boards and a cost opinion. The plan will show softball & soccer fields, a concession stand, restrooms, parking lots, vehicle entryways, etc.. This will be presented to the Design Committee for review and approval to proceed. The first phase of construction along with a cost opinion will also be outlined for discussion.

PRESENTATION #1 – FORMAL

The Design Team will prepare a 'Final Site Master Plan', color boards showing the image of architectural structure, entry features, lighting fixtures, signing and landscape images including a cost opinion. This will be presented to the P & R Commission for review and approval. Prior to the presentation there will be an open house for the community to review the plans for the complex and ask questions from the project team members. Within the final site master plan we shall identify phase-one construction plan and a cost opinion.

Once approval is received we shall prepare and submit a proposal for phase-one construction documents.

This concludes the Scope of Work.

EXHIBIT - B COST PROPOSAL

DATE **10/10/2011**
 PROJECT NAME **POST FALLS ATHLETIC COMPLEX**
 PROJECT TITLE **SITE ANALYSIS / FEASIBILITY REPORT & SITE MASTER PLAN**

DESIGN TEAM **GAVIN ASSOC. (GALA), MIKE TERRELL-LA (MT-LA),
 PAUL MATHEWS ARCHITECT (PMA), T-O ENGINEERS (T-O E), NAC ARCHITECTURE (NAC)**

ITEM #	TASKS	CONSULTANT TEAM TASKS & FEES					TOTALS/ TASKS	ITEM #	
		GALA LEAD & LA	MT-LA LA	PMA Arch.	T-O E Civil	NAC Elec.			
SITE ANALYSIS									
1	mtg #1	SWOT ANALYSIS	\$ 880	\$ 1,539	\$ 253		\$ 2,672	1	
2		site survey; (topography, drainage, vegetation, rock out croppings, etc.)	\$ 440			\$ 5,739	\$ 6,179	2	
3		utility and easement analysis	\$ 440			\$ 1,484	\$ 2,300	\$ 4,224	3
4		Zoning & planning issues (by City staff)							4
5		traffic study and analysis (City staff to determine impact)	\$ 440				\$ 440	5	
6		environmental issues	\$ 440	\$ 2,220			\$ 2,660	6	
7		site & soils analysis (opportunities & constraints)	\$ 3,200	\$ 1,012			\$ 4,212	7	
8		BUSINESS PLAN (by City staff)	\$ 440				\$ 440	8	
FEASIBILITY REPORT									
10	mtg #2	Research, preparation and presentation of report	\$ 1,920	\$ 3,634	\$ 506	\$ 575	\$ 2,484	\$ 9,119	10
SITE MASTER PLAN									
13		Design programming							13
14		Each member will conduct his own research	\$ 2,600	\$ 2,128	\$ 253	\$ 575	\$ 2,208	\$ 7,764	14
15	mtg #3	Design Charrette/workshop							15
16		Project team, stake holders & public are invited	\$ 1,620	\$ 1,538	\$ 253		\$ 3,411	16	
17		Conceptual site plan (2)							17
18		Prepare concepts	\$ 440	\$ 1,564			\$ 2,004	18	
19	mtg #4	Meeting w/Design Committee							19
20		Present concepts to Design Comm.	\$ 440	\$ 506			\$ 946	20	
21		Prepare preliminary site design w/cost opinions							21
22		preparation of the Preliminary site plan & cost opinion	\$ 4,600	\$ 4,479	\$ 1,898	\$ 8,740	\$ 2,852	\$ 22,569	22
23	mtg #5	Meeting w/design committee							23
24		Present Preliminary site plan and cost opinion	\$ 1,480	\$ 1,863			\$ 3,343	24	
25		Prepare final site master plan w/ cost opinion							25
26		Design Team will make final adjustments to their tasks and cos	\$ 5,340	\$ 3,467	\$ 506	\$ 1,369	\$ 1,794	\$ 12,476	26
27	Present #1	Presentation of Final Site Master Plan to P&R Commission							27
28		Team will be present to assist in presentation	\$ 1,500	\$ 1,311	\$ 253	\$ 288	\$ 736	\$ 4,088	28
29		SUBTOTAL:					\$ 86,547	29	
30		TOTAL REIMBURSABLE FEES:	\$ 1,200	\$ 500	\$ 500	\$ 500	\$ 300	\$ 3,000	30
31		TOTAL FEES:					\$ 89,547	31	

EXHIBIT - D SCHEDULE OF FEES

DATE **10/10/2011**
 PROJECT NAME **POST FALLS ATHLETIC COMPLEX**
 PROJECT TITLE **SITE ANALYSIS / FEASIBILITY REPORT & SITE MASTER PLAN**

DESIGN TEAM **GAVIN ASSOC. (GALA), MIKE TERRELL-LA (MT-LA), PLANET TURF (PT),
 PAUL MATHEWS ARCHITECT (PMA), T-O ENGINEERS (T-O E)
 NAC ARCHITECTURE (NAC)**

CONSULTANT	STAFF POSITION	HOURLY RATE
GALA	LANDSCAPE ARCHITECT	\$ 110.00
	LANDSCAPE DESIGNER	\$ 75.00
	CLERICAL	\$ 45.00
MT-LA	LANDSCAPE ARCHITECT	\$ 110.00
	LANDSCAPE DESIGNER	\$ 65.00
	CLERICAL	\$ 45.00
PMA	ARCHITECT	\$ 115.00
	DESIGNER	\$ 65.00
	CLERICAL	\$ 35.00
T-O E	Project Manager (Weymouth)	\$ 125.00
	Wastewater Engineer (McNee)	\$ 125.00
	Survey Manager (Frisbee)	\$ 125.00
	Staff Engineer (Dail)	\$ 85.00
	Staff Engineer (Kusler)	\$ 80.00
	Survey Crew Chief (O'Malley)	\$ 85.00
	EIT/Survey Tech (Thompson)	\$ 70.00
	EIT (Stephens)	\$ 65.00
	Administrative Assistant	\$ 40.00
NAC	PRINCIPAL ENGINEER	\$ 160.00
	CAD TECHNICIAN	\$ 60.00
PT	AGRONOMIST	\$ 150.00
	CLERICAL	\$ 50.00
REIMBURSABLE	Travel	\$ 0.55
	Mail	cost + 10%
	Reproduction	cost + 10%
	copies	cost + 10%
	mailing	cost + 10%
	Lab tests	cost + 10%



Memorandum

To: Chief R. Scot Haug
From: Communications Director, Charlene Holbrook
Date: October 18, 2011
Subject: Destruction of Records

Upon your approval, I request that Jerry Mason prepare a resolution requesting that the Council approve the destruction of specified records.

Records Retention Schedule – Temporary Records (2 years)

2005-Record Checks	2008 FY Revenue
2006-Record Checks	2008 Payables
2007-Record Checks	
2008-Record Checks	
2006-2008 Lockout waivers	
2004-2006 Juvenile dispositions	
2002-2004 Court Sheets	
2006-2007 Pawn tickets	
2006-2007 Agency dispositions	
2008-Expired CPOR's	
2009-Expired CPOR's	
2001-2004 Animal Control Citations	

Records Retention Schedule – Permanent Records (10 years)

1977-1992-Misc. Police and Accident Reports	1995-Police Reports
1982-Police Reports	1996-Police Reports
1983-Police Reports	1997-Police Reports
1984-Police Reports	1998-Police Reports
1985-Police Reports	1999-Police Reports
1986-Police Reports	2000-Police Reports
1987-Police Reports	
1988-Police Reports	
1989-Police Reports	
1990-Police Reports	
1991-Police Reports	
1992-Police Reports	
1993-Police Reports	
1994-Police Reports	

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF POST FALLS, IDAHO, AUTHORIZING DESTRUCTION OF RECORDS

WHEREAS, Idaho Code 50-907 requires the City Council to authorize destruction of records that are not required to be retained as permanent records and that have met the minimum retention period provided by the city's record retention schedule and are no longer required by law or for the city business; and,

WHEREAS, the Post Falls Police Department has proposed for destruction certain records that have exceeded their minimum retention as follows:

Records Retention Schedule – Temporary Records (2 years)

2005-2008 Record Checks	2006-2007 Agency dispositions
2006-2008 Lockout waivers	2008-2009 Expired CPOR's
2004-2006 Juvenile dispositions	2001-2004 Animal Control Citations
2002-2004 Court Sheets	2008 FY Revenue Records
2006-2007 Pawn tickets	2008 Payables

Records Retention Schedule – Semi-Permanent Records (10 years)

1977-1992-Misc. Police and Accident Reports
1982-2000 Police Reports
January 1 through October 18, 2001 Police Reports

WHEREAS, approval for the destruction of the above listed records has been obtained from the Idaho State Historical Society, when required, and the City Attorney, as provided by Idaho Code 50-907.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Post Falls, Idaho that the records listed above shall be destroyed under the direction and supervision of the City Clerk.

The administrative staff of the City is authorized to take all necessary steps to carry out the authorization provided by this Resolution.

Passed by the City Council this 18th day of October 2011. Signed by the Mayor this ___ day of October 2011.

Clay Larkin, Mayor

Charity Cynova, City Clerk