



**P & Z COMMISSION
REGULAR MEETING
AGENDA**

**September 13, 2011
6:00 PM**

Location: City Council Chamber, 408 N. Spokane Street, Post Falls, ID 83854

1. CALL TO ORDER

Please Turn Off Your Cell Phones

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL OF PLANNING & ZONING COMMISSION MEMBERS

4. AMENDMENTS TO THE AGENDA

5. CEREMONIES, APPOINTMENTS, ANNOUNCEMENTS, PRESENTATIONS

6. DECLARATION OF CONFLICT

Commission members are requested to declare if there is a conflict of interest, real or perceived, pertaining to items on the agenda.

7. CONSENT CALENDAR

The consent calendar includes items which require formal Commission action, but which are typically routine or not of great controversy. Individual Commission members may ask that any specific item be removed from the consent calendar in order to be discussed in greater detail. Explanatory information is included in the Commission agenda packet regarding these items and any contingencies are part of the approval.

A. Minutes – August 9, 2011 Planning & Zoning Meeting

8. CITIZEN ISSUES

This section of the agenda is reserved for citizens wishing to address the Commission on an issue that is not on the agenda. Comments on issues that are planned for future meeting agendas should be held for that meeting.

9. **UNFINISHED / OLD BUSINESS**

None

10. **PUBLIC HEARINGS**

None

11. **NEW BUSINESS**

12. **STAFF COMMENTS**

DISCUSSION

- **HOUSEKEEPING ORDINANCE FOR TITLE 18 UPDATE**
- **PROPOSED MODIFICATION TO ZONING MAP**
- **UPDATE LANDSCAPING ELEMENT OF SMARTCODE**
- **ANIMAL CODE AND “CHICKEN ORDINANCE” PROPOSED AMENDMENT**
- **STRATEGIC PLAN**

13. **COMMISSION COMMENTS**

14. **ADJOURNMENT**

Questions concerning items appearing on this agenda should be addressed to the Public Services Department – Planning Division at 208-773-8708.

The City Hall building is handicapped accessible. If any person needs special equipment to accommodate their disability please notify the City Media Center at least 24 hours in advance of the meeting date. The Media telephone number is 208-292-2314. Thank you.

**Commission Chair: Alan Wolfe Vice-Chair: Gene Hill
Members: Larry Gilman, Mark Latham, Tim Moses, Paula Rehrmann, Lynn Borders**



**P & Z COMMISSION
REGULAR MEETING
MINUTES**

**August 9, 2011
6:00 PM**

Location: City Council Chamber, 408 N. Spokane Street, Post Falls, ID 83854

1. CALL TO ORDER

Commissioner Wolfe called the meeting to order at 6:00 P.M.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL OF PLANNING & ZONING COMMISSION MEMBERS

Commissioners Present: Gene Hill, Lynn Borders, Larry Gilman, Tim Moses, Mark Latham and Alan Wolfe.

Commissioners Absent: Paula Rehrmann

Staff Present: Bill Melvin, City Engineer; Jon Manley, Associate Planner; Hilary Anderson, Planning Manager; and Kelley Setters, Administrative Specialist.

4. AMENDMENTS TO THE AGENDA

None.

5. CEREMONIES, APPOINTMENTS, ANNOUNCEMENTS, PRESENTATIONS

None.

6. DECLARATION OF CONFLICT

None.

7. CONSENT CALENDAR

- A. Minutes – July 12, 2011 Planning & Zoning Meeting**
- B. Silver Creek Final PUD – Findings of Facts and Conclusions**

Commissioner Gilman **moved to approve** the consent agenda as presented.
Commissioner Borders **seconded**.

Roll Call Vote: Borders aye, Latham aye, Gilman aye, Hill aye, Moses abstain, and Wolfe abstain,
Motion carried.

8. CITIZEN ISSUES

None.

9. UNFINISHED / OLD BUSINESS

None.

10. PUBLIC HEARINGS

None.

11. NEW BUSINESS

None.

12. STAFF COMMENTS

Impact Fee Presentation – Development Advisory Committee member Collin Coles stated that this is the first year that the Planning and Zoning Commission have not been the Impact Fee Development Advisory Committee and wanted to keep the Commission informed on the status. The Impact Fee Consultant, Tishler Bise was contracted to revise the current Impact Fees. One of the major changes is in Street Impact Fees. The mythology for assessing the vehicle trips from the “cost per trip” to the “average daily traffic” this change will provide more flexibility for assessing fees for the Commercial vs. Industrial zoned areas. Due to the slowing of growth all Impact Fees have been reduced with the exception of Public Safety which had a minimal increase. The Committee approved the revised Impact Fees and is scheduled to move forward to City Council for approval at the September meeting.

13. COMMISSION COMMENTS

Wolfe announced his new promotion within his current employment stating this will not affect his position on the Planning and Zoning Commission.

14. ADJOURNMENT

Commissioner Hill moved to **adjourn at 6:08 meeting adjourned.**

Alan Wolfe, Chair

Kelley Setters, Recording Secretary