



---

**URBAN FORESTRY COMMISSION  
MEETING AGENDA**

**Feb. 16, 2011  
8:00 AM**

**Location: Room 168 of City Hall, 408 N Spokane Street**

---

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. CEREMONIES, APPOINTMENTS, ANNOUNCEMENTS**
- 4. CONSENT AGENDA**  
Minutes – Jan.19, 2011
- 5. CITIZEN COMMENTS**
- 6. STAFF COMMENTS**
- 7. OLD BUSINESS**  
Discussion Item – ARRA Contract
- 8. NEW BUSINESS**  
Discussion Item – Local Poster Contest design ideas and deadline, etc.  
Discussion Item – Online course for Commission members
- 9. COMMISSIONER COMMENTS**
- 10. ADJOURNMENT**

*Questions concerning items appearing on this Agenda or requests for accommodation of special needs to participate in the meeting should be addressed to the Urban Forestry Division or Office of the City Clerk, 408 Spokane Street or call 208-773-3511.*

---

**URBAN FORESTRY COMMISSION  
MEETING MINUTES**

**Feb. 16, 2011  
8:00 AM**

**Location: City Hall, Room 168, 408 N Spokane Street**

---

**WORKSHOP / NOT TELEVISED**

**1. CALL TO ORDER**

Pledge of Allegiance

**2. ROLL CALL**

Commissioners Present: Ralph Meyer, Katie Kosanke, Bill Cook, Jackie McAvoy, Dave O'Brien, Deborah Patterson, Ray Getchius

Commissioners Absent: None

Also present: Brendan Murphy (Urban Forester)

**3. CONSENT AGENDA**

Move to consent Minutes of Jan. 19, 2011 by Commissioner McAvoy, seconded by O'Brien: all in favor – motion carried.

**4. CITIZEN COMMENTS**

**5. STAFF COMMENTS**

**6. OLD BUSINESS**

Discussion Item – ARRA Contract

Brendan Murphy updated the Commission members of the status of the ARRA contract. He said the first part of the contract has been completed with the second much larger part to get under way by early April.

**7. NEW BUSINESS**

Discussion Item – Local Poster Contest design ideas and deadline, etc.

Commissioner McAvoy offered the title 'Trees are for People and Animals' as the theme for the local poster contest this year. Motion to approve title by McAvoy, seconded by O'Brien: all in favor – motion carried. McAvoy also thought it would be good to get the kids involved in the Idaho Forest Products Commission photo contest. Murphy suggested this could be included in the letter sent to the schools.

Murphy asked the Commission members to help with writing letters to sponsors and letters to the schools for the poster contest. Kosanke offered to do both.

Prizes were discussed for the winners of the contest and most agreed the savings bonds should be done away with and replaced with gift vouchers and other prizes.

Discussion Item – Online course for Commission members

Murphy gave Commission members a copy of the Mission and Goals of the Urban Forestry Commission as a reminder of their duties and responsibilities. Murphy also suggested an online course for the members to take at their convenience called 'Tree Board University', which helps Board Members be more effective in their role of serving the public.

**8. COMMISSIONER COMMENTS**

None

**9. ADJOURNMENT**

The next meeting will be April 20 at 8:00 a.m. There being no further business, Commissioner McAvoy moved to adjourn the meeting, seconded by Patterson. Motion carried. Time: 9:05 a.m.

\_\_\_\_\_  
Ralph Meyer, Chair

\_\_\_\_\_  
Brendan Murphy, Recorder