



**URBAN FORESTRY COMMISSION
MEETING AGENDA**

**June 15, 2011
8:00 AM**

Location: City Hall Council Chambers, 408 N Spokane Street

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **CEREMONIES, APPOINTMENTS, ANNOUNCEMENTS**
4. **CONSENT AGENDA**
Minutes – Feb 16, 2011
5. **CITIZEN COMMENTS**
6. **STAFF COMMENTS**
Explanation of Tree Giveaway not happening this year.
7. **OLD BUSINESS**
5th Grade Poster Contest
5th Grade Field Trip – Pros & Cons
8. **NEW BUSINESS**
Update on ARRA Contract
9. **COMMISSIONER COMMENTS**

10. **ADJOURNMENT**

Questions concerning items appearing on this Agenda or requests for accommodation of special needs to participate in the meeting should be addressed to the Urban Forestry Division or Office of the City Clerk, 408 Spokane Street or call 208-773-3511.

**URBAN FORESTRY COMMISSION
MEETING MINUTES**

**Feb. 16, 2011
8:00 AM**

Location: City Hall, Room 168, 408 N Spokane Street

WORKSHOP / NOT TELEVISED

1. CALL TO ORDER

Pledge of Allegiance

2. ROLL CALL

Commissioners Present: Ralph Meyer, Katie Kosanke, Bill Cook, Jackie McAvoy, Dave O'Brien, Deborah Patterson, Ray Getchius

Commissioners Absent: None

Also present: Brendan Murphy (Urban Forester)

3. CONSENT AGENDA

Move to consent Minutes of Jan. 19, 2011 by Commissioner McAvoy, seconded by O'Brien: all in favor – motion carried.

4. CITIZEN COMMENTS

5. STAFF COMMENTS

6. OLD BUSINESS

Discussion Item – ARRA Contract

Brendan Murphy updated the Commission members of the status of the ARRA contract. He said the first part of the contract has been completed with the second much larger part to get under way by early April.

7. NEW BUSINESS

Discussion Item – Local Poster Contest design ideas and deadline, etc.

Commissioner McAvoy offered the title 'Trees are for People and Animals' as the theme for the local poster contest this year. Motion to approve title by McAvoy, seconded by O'Brien: all in favor – motion carried. McAvoy also thought it would be good to get the kids involved in the Idaho Forest Products Commission photo contest. Murphy suggested this could be included in the letter sent to the schools.

Murphy asked the Commission members to help with writing letters to sponsors and letters to the schools for the poster contest. Kosanke offered to do both.

Prizes were discussed for the winners of the contest and most agreed the savings bonds should be done away with and replaced with gift vouchers and other prizes.

Discussion Item – Online course for Commission members

Murphy gave Commission members a copy of the Mission and Goals of the Urban Forestry Commission as a reminder of their duties and responsibilities. Murphy also suggested an online course for the members to take at their convenience called 'Tree Board University', which helps Board Members be more effective in their role of serving the public.

8. COMMISSIONER COMMENTS

None

9. ADJOURNMENT

The next meeting will be April 20 at 8:00 a.m. There being no further business, Commissioner McAvoy moved to adjourn the meeting, seconded by Patterson. Motion carried. Time: 9:05 a.m.

Ralph Meyer, Chair

Brendan Murphy, Recorder

Memorandum

To: Urban Forestry Commission
Cc: Media, Mayor & Council, City Administrator, City Clerk, Parks & Recreation
From: Brendan Murphy, Urban Forester
Date: 6/15/2011
Re: Forester's Report – June 15, 2011

Arbor Day Events

- ❖ **Tree City USA** – The City of Post Falls has been recognized as a Tree City USA by the Arbor Day Foundation for the fourteenth consecutive year.
- ❖ **Fifth Grade Field Trip** – Despite the disappointment of having to cancel the first day of the Field Trip due to hazardous weather, we had a very successful second day that was enjoyed by all.
- ❖ **Fifth Grade Poster Contest** – Winners from the five public schools (Prairie View, Seltice, Ponderosa, Mullan Trail, and West Ridge Elementary) and two private schools (Immaculate Conception Academy and St. Dominic's) received prizes of books, tee shirts, and Triple Play vouchers, thanks to our generous sponsors: Idaho Veneer Company, Kimball Office, Northland Nursery, Aspen Nursery, and Grace Tree Service.

Administration

- ❖ The Urban Forestry division has opened a part time Assistant Forester position that has been filled by Preston Hill. Preston is an ISA certified climbing arborist and has been working for Senske Lawn and Tree Care for several years and will work for the City of Post Falls two days a week, helping primarily with tree inventory, pesticide application, tree pruning and planting.
- ❖ Plans were submitted and approved for the following developments: Burger King, Ross Point Water District, and Expressions Dance Studio.

Projects

- ❖ **Stimulus grant (ARRA)** – The second contract of the ARRA grant has been completed. The third and final contract will be completed by June 30, 2011. This will bring the total of trees cared for by the ARRA grant up to some 1400. To put this figure into perspective, this represents five times the work our entire Parks and Rec. crew and Urban Forestry staff put into caring for trees in one year.