



PLANNED UNIT DEVELOPMENT APPLICATION

PFMC 18.20.080

Public Services Department – Planning Division
 408 N. Spokane St. Post Falls, ID 83854
 208.773.8708 Fax: 208.773.2505

STAFF USE ONLY

Date Submitted: _____ Received by: _____ Fee paid: _____

PART 1 – REQUIRED MATERIAL

THE APPLICATION WILL NOT BE ACCEPTED IF THE REQUIRED MATERIALS ARE NOT PROVIDED

A Planned Unit Development (PUD) is a development process, provided for by ordinance that allows for flexibility in the application of regulations and standards for consideration provided by a developer. *(For additional information on this process and requirements please see PFMC 18.20.080)*

- Completed application form**
- Application fee** *(per most recently adopted fee resolution)*
- A written narrative:** describing the proposal, exceptions from general ordinance requirements and providing justification.
- A legal description:** in MS Word compatible format
- A report(s) by an Idaho licensed Title Company:** Title Report and certification as to ownership of record of the subject property and a list of property owners of record within 300 feet of external boundaries of the proposed development. The applicant will incur a public hearing mailing fee in the amount of \$6.00 per hearing notice per property within any interest of record provided by the Title Company.
- Plans:** development plans, development schedule, engineering feasibility studies, land use schedule. The respective elements of the development plans shall be submitted by an Idaho Licensed Civil Engineer, Surveyors and Landscape Architects and include existing and proposed infrastructure, improvements, buildings and landscaping.
- Owner authorization:** If there is to be an applicant or consultant acting on the owner’s behalf.

PART 2 – APPLICATION INFORMATION

PROPERTY OWNER:		
MAILING ADDRESS:		
CITY:	STATE:	ZIP:
PHONE:	FAX:	EMAIL:
APPLICANT OR CONSULTANT:		STATUS: ENGINEER OTHER
MAILING ADDRESS:		

CITY:		STATE:	ZIP:
PHONE:	FAX:	EMAIL:	

SITE INFORMATION:

PUD NAME:		
PROPERTY GENERAL LOCATION OR ADDRESS:		
PROPERTY LEGAL DESCRIPTION (ATTACH OR DESCRIBE):		
TAX PARCEL #:	EXISTING ZONING:	ADJACENT ZONING:
SIZE OF SITE:	NUMBER OF LOTS:	DENSITY:
AVERAGE LOT SIZE:	CURRENT LAND USE:	ADJACENT LAND USE:
DESCRIPTION OF PROJECT:		

PART 3 – CERTIFICATION

I (We) understand that any decision made by the Planning and Zoning Commission on this PUD application is final; unless appealed by myself, by adjoining property owners, or by other affected persons. All the information, statements, attachments and exhibits transmitted herewith are true to the best of my knowledge. I hereby certify that I am the owner of contract buyer of the property upon which the PUD is to be located or that I have been vested with the authority to act as agent for the owner or contract buyer.

The applicant (or representative) must be present at the meeting to represent this proposal or the application will not be heard. All exhibits will need to be identified at the meeting, will be entered into the record, and retained in the file.

I (We) certify that all information and drawing herein contained and/or attached are true and exact.

DATED THIS _____ DAY OF _____ 20 _____

Signature: _____
 Print Name: _____
