

APPLICANT STATUS: OWNER:

Public Services Department - Planning Division

408 N. Spokane St. Post Falls, ID 83854 208.773.8708 Fax: 208.773.2505

STAFF USE ONLY Date Submitted:	Received by:	Fee paid:		Permit #					
PART 1 – REQUIRED MATERIAL									
THE APPLICATION WILL NOT BE ACCEPTED IF THE REQUIRED MATERIALS ARE NOT PROVIDED									
An Amendment of the Zoning Ordinance, including the Official Zoning Map, consists of amending, supplementing, changing or repealing of regulations, restrictions and/or boundaries.									
☐ Completed application form									
☐ Application fee									
☐ A written narrative: Including zoning, how proposal relates to Annexation Goals and Policies, and the impact on City services.									
☐ A legal description: in MS Word compatible format, together with a meets and bounds map.									
A report(s) by an Idaho licensed Title Company: showing ownership of record, any interest of record, and a list of property owners of record within 300 feet of external boundaries of the subject property and mailing labels, provided by the Title Company.									
☐ A vicinity map: To scale, showing property lines, thoroughfares, existing and proposed zoning, etc.									
Public hearing notification: By a Title Company licensed in the state of Idaho, as to ownership of record and any interest of record in the subject property. Provide a report of property owners within 300 feet of the external boundaries of the proposed development. The applicant will incur a public hearing mailing fee in the amount of \$6.00 per hearing notice per property within the 300 feet radius. Applications are required to two (2) publication notices in the local newspaper and are \$300 per public hearing, of which can be paid at the time of application. *****NOTE***** if the notices are not paid at the time of application, the planning department will mail an invoice to the applicant for the public hearing mailing and publication fees; these fees must be paid before the application is place on the agenda.									
Owner authorization: If there is to be an applicant or consultant acting on the owner's behalf.									
PART 2 – APPLICATION INFORMATION									
PROPERTY OWNER:									
MAILING ADDRESS:									
CITY:		STATE:		ZIP:					
PHONE:	FAX:	EMAIL:							
OWNER SIGNATURE:		DATE:							

V 1.0 Page 1 of 2

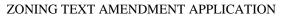
ENGINEER:

PLANNER:

OTHER:

CONTRACT BUYER:

AGENT:





APPLICANT NAME:								
MAILING ADDRESS:								
Сіту:			STATE:		ZIP:			
APPLICANT PHONE:	FAX:		EMAIL:	AIL:				
APPLICANT SIGNATURE:			DATE:					
AMENDMENT INFORMAT	ION:							
SECTION(S) OF THE ORDINANCE TO BE AMENDED:								
PROPERTY LEGAL DESCRIPTION (AT	TACH OR I	DESCRIBE):						
TAX PARCEL #:		Existing Zoning:		ADJACENT ZONING:				
		CURRENT LAND USE:		ADJACENT LAND USE:				
DESCRIPTION OF PROJECT/REASON FOR REQUEST:								
	ı	PART 3 – CEI	OTIFIC ATION					
	ative) m	nust be present at	the public hearing	g to i	represent this proposal or the re-notice the public hearing.			
Petitioner's name(s), addre			•		,			
Name	Address		Phone		Phone			
					_			
MAP AMENDMENT ACKN	_							
I (We) the undersigned do I property described in this p required by this petition form	etition,	and do certify that	we have provided					
Be advised that all exhibits prese	nted will	need to be identified a	at the meeting, entered	d into	the record, and retained in the file.			
DATED THIS	DAY	OF		_	20			