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**P & Z COMMISSION  
REGULAR MEETING  
AGENDA**

**December 11, 2018  
6:00 PM**

**Location: City Council Chamber, 408 N. Spokane Street, Post Falls, ID 83854**

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**1. CALL TO ORDER**

**Please Turn Off Your Cell Phones**

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL OF PLANNING & ZONING COMMISSION MEMBERS**

Hampe, Kimball, Carey, Steffensen, Bishop, Davis, Latham

**4. AMENDMENTS TO THE AGENDA**

**5. CEREMONIES, APPOINTMENTS, ANNOUNCEMENTS, PRESENTATIONS**

**6. DECLARATION OF CONFLICT**

Commission members are requested to declare if there is a conflict of interest, real or potential, pertaining to items on the agenda.

**7. CONSENT CALENDAR**

The consent calendar includes items which require formal Commission action, but which are typically routine or not of great controversy. Individual Commission members may ask that any specific item be removed from the consent calendar to be discussed in greater detail. Explanatory information is included in the Commission agenda packet regarding these items and any contingencies are part of the approval.

**ACTION ITEMS:**

**A. Minutes – November 13, 2018**

**8. CITIZEN ISSUES**

This section of the agenda is reserved for citizens wishing to address the Commission on an issue that is not on the agenda. Comments on issues that are planned for future meeting agendas should be held for that meeting.

**9. UNFINISHED / OLD BUSINESS**

**10. PUBLIC HEARINGS**

Items listed as public hearings allow citizen comment on the subject matter before the Commission. Residents or visitors wishing to comment upon the item before the Commission should follow the procedural steps. In order to testify, individuals must sign up in advance, providing sufficient information to allow the Secretary to properly record their testimony in the official record of the Planning and Zoning meeting. Hearing procedures call for staff presentation, applicant presentation followed by public testimony. Typically testimony by the public will be limited to 4 minutes per person.

- A. Villa Point North Subdivision File No. SUBD-0018-2018 (ACTION ITEM) – Jon Manley, Planning Manager, to present.
- B. North Spencer Senior Special Use Permit File No. USE-0003-2018 (ACTION ITEM) – Jami Hayes, Planner 1, to present.
- C. Hubert/Cassel Annexation File No. ANNX-0009-2018 (ACTION ITEM) – Jon Manley, Planning Manager, to present.
- D. Crown Enterprises & UPS Special Use Permit File No. USE-0004-2018 (ACTION ITEM) – Jami Hayes, Planner 1, to present.
- E. 18.24.020 Text Amendment File No. RZNE-0007-2018 (ACTION ITEM) – Jon Manley, Planning Manager, to present.

**11. NEW BUSINESS**

- A. FY18 IMPACT FEE REPORT – Jami Hayes, Planner 1, to present.

**12. STAFF COMMENTS**

**13. COMMISSION COMMENTS**

**14. ADJOURNMENT**

Questions concerning items appearing on this agenda should be addressed to the Public Services Department – Planning Division at 208-773-8708.

*The City Hall building is handicapped accessible. If any person needs special equipment to accommodate their disability, please notify the City Media Center at least 24 hours in advance of the meeting date. The Media telephone number is 208-457-3341. Thank you.*

**Chair: Ryan Davis    Vice Chair: Ray Kimball  
Members: Mark Latham, Vicky Jo Carey, Nancy Hampe, Sam Bishop, James Steffensen**