

# YOUR HEALTH IS OUR #1 PRIORITY

If you're worried about the Coronavirus (COVID-19), please be reassured that we are following the health and safety guidance as prescribed by the Centers for Disease Control and Prevention (CDC), as well as the local public health department.

## Here are the actions we are taking

### Keeping People Safe



We actively encourage sick employees to stay home.  
We strongly encourage sick customers to do business from home.  
We strongly encourage customers to wear masks while inside City Hall.  
Please cover coughs and sneezes while inside City Hall.  
Please maintain 6 foot social distancing while in City Hall.

### Securing a Healthy Environment



We are deep cleaning and disinfecting our business including high-touch surfaces.  
We are taking measures to avoid crowding and encouraging people to use online services.

### Creating a Flexible Workplace



We are using videoconferencing for meetings and events where possible.



If you have any questions or concerns, please ask contact us at (208) 773-3511.