



SEASONAL OUTDOOR MARKET APPLICATION

PFMC 18.20.120

Public Services Department – Planning Division
408 N. Spokane St. Post Falls, ID 83854
208.773.8708 Fax: 208.773.2505

STAFF USE ONLY

Date Submitted: _____ Received by: _____ Fee paid: _____ Permit # _____ Project# _____

PART 1 – REQUIRED MATERIAL

****THE APPLICATION WILL NOT BE ACCEPTED IF THE REQUIRED MATERIALS ARE NOT PROVIDED****

Temporary uses include, but are not limited to, erection of temporary structures such as fences, booths, tents, or parking of trailers for activities such as carnivals, circuses, fairs, religious meetings, temporary outdoor displays and/or sale of art objects or other items and other similar activities conducted either outdoors or within temporary structures. A temporary use is a land use established for a period of time not to exceed thirty (30) days in a calendar year and does not require permanent site improvements. The actual use embodied by a temporary use permit must be a permitted use in the zoning district in which it is proposed to be located. The temporary use permit may be allowed subject to conditions required by the zoning administrator so long as the zoning administrator determines that granting the temporary use permit will not harm the public interest if the required conditions are complied with.

- Completed application form
- Application fee (Per most recently adopted fee resolution)
- General site plan of the property
- Existing Buildings
- Existing Parking Area
- Proposed Market Location
- Plan for Restroom Facilities

OTHER REQUIREMENTS:

1. Location is limited to nonresidential zones in compliance with all underlying height, area setback and density requirements. Approval is subject to site plan review in accordance with this code.
2. Must possess permit for food service if required by Panhandle health district.
3. Must provide adequate all weather parking spaces to meet traffic generated by the outdoor market.
4. Public restrooms adequate to meet needs of the public must be provided.
5. Solid waste collection and disposal must be provided; the method and location will be reviewed at site plan review.
6. Electrical power to the site and/or vendor stalls must be permitted by the state of Idaho labor and industrial services, electrical division, and comply with applicable code requirements.
7. No overnight use of the outdoor market area, between the hours of ten o'clock (10:00) P.M. and seven o'clock (7:00) A.M., may be allowed.
8. The site shall be maintained in a dust free, litter free condition with weeds controlled to prevent spread to adjoining lands and to avoid risk of fire.
9. Signage shall comply with the regulations contained in this title. Signage is discussed in chapter 18.36 of this title.
10. All temporary structures must be removed at the end of the season, and the site left clean and free of debris. (Ord. 1237, 2012).

Signature

Print Name

Date



PART 2 – APPLICATION INFORMATION

PROPERTY OWNER:		
MAILING ADDRESS:		
CITY:	STATE:	ZIP:
PHONE:	FAX:	EMAIL:
PROPERTY OWNERS SIGNATURE		
APPLICANT/BUSINESS CONTACT:		
MAILING ADDRESS:		
CITY:	STATE:	ZIP:
PHONE:	FAX:	EMAIL:
EMERGENCY CONTACT:		
PHONE:		

TYPE OF BUSINESS (BRIEF DESCRIPTION GOODS/SERVICES TO BE SOLD/PROVIDED):		
PROPERTY OWNER/MANAGER NAME (IF LEASING OR RENTING):		
NUMBER OF EMPLOYEES:	DAYS OF OPERATION:	HOURS OF OPERATION:
BUSINESS PHONE:	START DATE: CLOSING DATE:	ADJACENT LAND USE:



PART 3 – DETERMINATION
STAFF USE ONLY

SEASONAL MARKET BUSINESS LICENSE

This request is:

_____ APPROVED _____ APPROVED WITH CONDITIONS _____ DENIED

Comments/Conditions: _____

DATE: _____

ADMINISTRATOR