



Public Services Department  
Water Division

All **commercial/industrial accounts** with a backflow prevention assembly onsite must submit satisfactory test reports annually prior to **May 15<sup>th</sup>**. This includes their landscape irrigation systems and fire systems. If the irrigation system is not operating by May 15<sup>th</sup> a backflow assembly test must be completed within **fifteen (15)** days of the date the system is recharged (turned on).

All **residential accounts** with a backflow prevention assembly onsite must submit satisfactory test reports prior to **June 15<sup>th</sup> annually**. If the irrigation system is not operating by **June 15<sup>th</sup>** a backflow assembly test must be completed within **fifteen (15)** days of the date the system is recharged (turned on).

**Please notify the Water Department if your customer has scheduled a backflow test, but the test will not be completed or submitted to our office by the due date. This will help prevent customers from receiving a late notice, penalties, or interruption to their water service.**

The City of Post Falls Water Division will mail out noncompliance letters on the following dates; **May 21<sup>st</sup>** for commercial accounts and **June 20<sup>th</sup>** for residential accounts. Registered Backflow testers will see an increased amount of calls during this time, as customers will need to have a test done prior to the due date. The Water Division will have increased call answering capabilities during this busy time to ensure our customer's messages are being received.

The City of Post Falls Water Division will start delivering "Hang Tags" for noncompliance accounts on the following dates; **June 11<sup>th</sup>** for commercial accounts and **July 12<sup>th</sup>** for residential accounts.

The City of Post Falls Water Division will start service disconnects for noncompliance accounts on the following dates; **June 25<sup>th</sup>** for commercial accounts and **July 25<sup>th</sup>** for residential accounts.

**Penalties:** The cost of a hang tag is \$35.00 and is added to the customer's account. Should noncompliance continue, the water service to the premise shall be disconnected for safety reasons. The cost to restore service is an additional \$35.00 fee.

The City of Post Falls Water Division **must receive a copy of all test reports within ten (10) days** of the final test, and a "TAG" containing the tester's name and date of satisfactory test be attached to the assembly. **Any backflow prevention assembly left in a failed (non-passing) condition posing a potential threat to the potable water supply must be reported to the Water Division within 24 hours.** As soon as we are notified we will contact the assembly owner and confirm that there is a plan in place for the repairs or replacement.

The Backflow Assembly Test Report must be filled out completely. The City of Post Falls will not accepted incomplete reports. Note the boxes in "Notes" section of the form: **EXISTING ASSEMBLY/REPLACED ASSEMBLY/NEW INSTALLATION**. One of these boxes must be checked on every report. If **REPLACED ASSEMBLY** is checked, the old/replaced assembly's serial number **must** be entered.